

To: GSGLA Staff
Fr: GSGLA COVID-19 Response Team
Date: March 10, 2020
Re: Event updates, suspended travel, reminders

Thank you for your diligence in keeping our Girl Scout community safe. With you and our members in mind, we are focused on prevention and precaution in a time of uncertainty. Be assured that our COVID-19 Response Team is vigilant in monitoring local and national sources daily and staying abreast of leading practices. We urge everyone to continue to follow the guidelines and [prevention steps](#) provided by the [CDC](#).

Also, be sure to reference [GSGLA talking points and FAQs](#), should you need to, as it is updated the more we learn. Remember, this is an *internal* document for staff access only. In addition, continue to provide the COVID19@girlscoutsla.org email address to members for their questions and concerns. Today, they received a letter from our CEO with more updates, including those listed below.

GSGLA COVID-19 Web Resource

Members can find helpful information on our website on how to [help keep our Girl Scout community safe](#). Just click the COVID-19 updates “ribbon” on our website front page.

Mall Madness Postponed

Mall Madness, scheduled for Mar. 21-22, has been postponed. Based on the evaluation of public concern surrounding COVID-19 and recommendations from the CDC, the event has been canceled, expected to be rescheduled for a later date to be determined. All registrants will remain on the roster for the new date, unless they request a refund. Please direct inquiries to the appropriate contact:

- To request a refund: registration@girlscoutsla.org
- For information about Mall Madness: Lisa Axelrod LAxelrod@girlscoutsla.org
- For information about GSGLA COVID-19 guidance: COVID19@girlscoutsla.org

Business Travel Suspended

The COVID-19 Response Team, including our Executive Leadership Team and under the guidance of our HR Director, have suspended all business air travel until further notice. While GSGLA cannot prohibit personal travel, we discourage personal *international* travel, and will require a “self-quarantine” for a period of no less than two weeks should you travel internationally. If you have any questions about this policy, please contact Christy Hodson at CHodson@girlscoutsla.org or x2243.

Thank you,

GSGLA COVID-19 Response Team

Theresa Edy-Kiene

Denise Nowack

Natalie Farrar Adams

Brenda Zamzow

Gerardo Castro

Anne Marie Hand

Christy Hodson

Joanne Mathew

Jennifer Palmer

Megan Rich

Tina Kotin-Savitch

Kenya Yarbrough