

Instructions for Troop Leaders

Renew Your Troop Members Online

For assistance, contact [customer care](#) at (213) 213-0123.

Preparing for renewal:

1. How will your troop pay for registration? Decide, as a troop, if the troop will be using troop funds for membership registration or if each family will purchase membership registration for members returning. Please remember that no girl can be denied membership due to an inability to purchase membership, and that troop funds should be used to purchase for these members. If no troop funds are available, a guardian may request financial assistance for registration.
2. Send your parents the link to the paper registration forms to complete and give back to you.
[2023 Girl Membership](#) [2023 Adult Membership](#)
3. Verify current address, contact information and school of each girl in your troop
4. If the troop decided to have each family pay for registration, collect \$25 for each member renewing, and deposit the membership dues into the troop bank account.
 - o Note: Troop Leaders are encouraged to share details about the importance of supporting Girl Scouts by making a contribution to GSGLA.
 - o During early renewal (April 1, 2022- June 30, 2022) for any donation made, they will receive a special patch.
 - o Donations may be made during renewal online or by visiting girlscoutsla.org/donate.

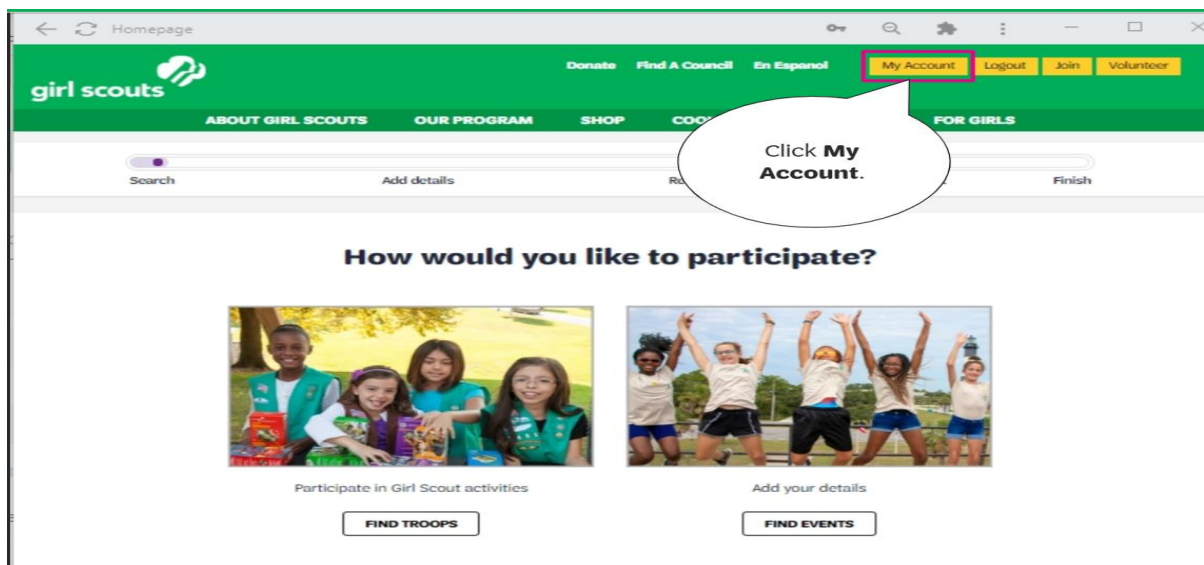
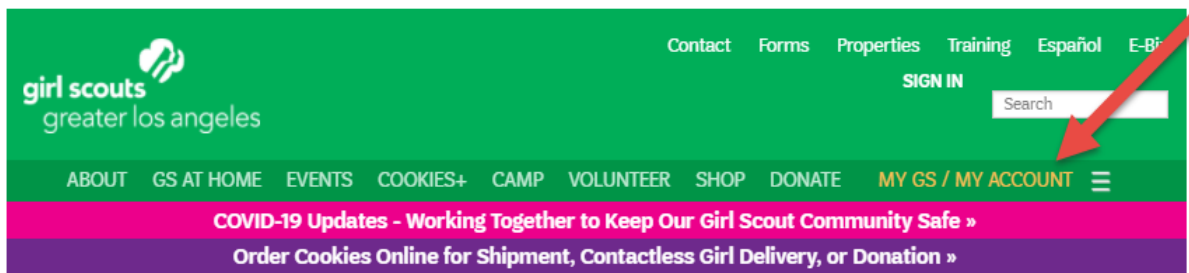
Renewing the troop through MyGS:

1. [Login](#) to your [MyGS/MyACCOUNT](#)
2. Click on the [My TROOPS](#) tab
3. If you have multiple troops, select the correct troop number from the Troops tab dropdown on the left side menu.
4. Before you start the renewal process, update your troop meeting information. Go to the [Troops tab](#), select your troop click to the right of the Meeting details to update, meeting location, address, day and time display for all troop meetings. Edit the applicable information and click [Save](#).
5. Scroll down to the Troop Roster. Check the names on your troop roster to see if any are missing. If someone you believe is registered but is not listed, contact customer care at customercare@girlscoutsla.org or (213) 213-0123. In some instances, a girl or adult may have been registered in a different troop last year and their member record just needs to be transferred to your troop.
6. If you wish to register all Girls/Adults, click [Select All](#) to start the renewal process. Click [Renew](#) at the top of the screen. **Make sure to renew at least one volunteer role for each adult to remain in troop.**
7. For girls or adults for whom you are unsure if they will renew, just uncheck their renewal box so you can renew later if desired.
8. For the girls or adults who will not be returning, choose [Not returning](#) on the far right from their name. If you choose this option, this will remove the online renewal option for that member to renew by the troop leader but will allow the caregiver to renew them but not for this troop. Contact customer care if [Not returning](#) has been chosen incorrectly and needs to be

reversed.

9. Confirm member details by reviewing your cart.
10. If any girl's address, contact information or school information has changed, please click on **Edit** below their name. Please also change the information for her parent by clicking **Edit** below the parent's name. Caregiver relationship field must be populated.
11. Choose membership year.
12. Ensure the box is checked for acceptance of the Girl Scout Promise and Law and then click **Continue**.
13. Enter the troop's debit card information and click **Continue**.
14. Check that the correct people are included in the payment amount on the far right.
15. Click **Submit** to finalize registration.
16. **Print receipt** copy for your financial records.

[Login to Girl Scout of Greater Los Angeles Website](#)



Welcome to Girl Scouts,

Close

Log In!

Email address

Email address

Password

Password

☐ Remember me

[Forgot password?](#)

LOG IN

[Don't have an account? Sign up now](#)

Select Troop.
 *Update Troop Meeting Information.

girl scouts

[Donate](#)
[Find A Council](#)
[En Espanol](#)
[My Account](#)

[ABOUT GIRL SCOUTS](#)
[OUR PROGRAM](#)
[SHOP](#)
[COOKIES](#)
[FOR ADULTS](#)

Welcome, John Stansky!

[My Account](#)
[My Household](#)
[My Troop\(s\)](#)
[Troop 12347](#)
[My Profile](#)
[My Events](#)
[Volunteer Toolkit](#)
[gsLearn](#)
[Contact Council](#)
[Log Out](#)

girl scouts of the green and white mountains

Troop 12347

Meeting details

Edit meeting details

Larchmont School Gymnasium | 55 Old Bedford Rd, Bedford, NH 03110

Bi-weekly | Tuesday, 6:00 PM - 7:00 PM

Program Level

climber

Contact information

Troop Leader

Clara Flores

(555) 555-1238

Select Members to Renew.

<div> <div>Juliana Verbinski</div> <div>Edit details</div> </div>					
Participation	Caregiver(s)	Exp. date	Program level	Status	
<input type="checkbox"/> Troop 12347 <div>girl scouts of the green and white mountains</div>	Agnes Verbinski	09/30/2021	climber	<div>END PARTICIPATION</div> <div><input checked="" type="checkbox"/> Not returning</div>	
<div> <div>Keesha Robinson</div> <div>Edit details</div> </div>					
Participation	Caregiver(s)	Exp. date	Program level	Status	
<input type="checkbox"/> Troop 12347 <div>girl scouts of the green and white mountains</div>	Naima Robinson	09/30/2022	climber	<div>ACTIVE MEMBERSHIP</div> <div><input type="checkbox"/> Not returning</div>	
<div> <div>Lynelle Flores</div> <div>Edit details</div> </div>					
Participation	Caregiver(s)	Exp. date	Program level	Status	
<input type="checkbox"/> Troop 12347 <div>girl scouts of the green and white mountains</div>	Clara Flores	09/30/2021	climber	<div>RENEW AS ADULT</div> <div><input type="checkbox"/> Not returning</div>	
<div> <div>Margaret Stansky</div> <div>Edit details</div> </div>					
Participation	Caregiver(s)	Exp. date	Program level	Status	
<input type="checkbox"/> Troop 12347 <div>girl scouts of the green and white mountains</div>	Julie Stansky	09/30/2021	climber	<div>TIME TO RENEW MEMBERSHIP</div> <div><input type="checkbox"/> Not returning</div>	

Confirm member details

1. Janice Wilson	Troop 12347	✓
2. Jenifer Salzberg	Troop 12347	✓
3. Barbara Dominion	Troop 12347	✓
4. Maria Flores	Troop 12347	✓
5. Olivia Salzberg	Troop 12347	✓
6. Clara Flores	Troop 12347	✓

I would like to:

[Renew a household member >](#)
[Renew a troop member >](#)
[Register a new member >](#)

Click Review Cart

REVIEW CART

Your Cart

1. Barbara Dominion

girl scouts of the green and white mountains

Troop member

Troop 12347

Membership \$25.00

Council fees * \$15.00

2. Maria Flores

girl scouts of the green and white mountains

Troop member

Troop 12347

Membership Credits pending \$25.00

Council fees * Credits pending \$15.00

3. Olivia Salzberg

girl scouts of the green and white mountains

Troop member

Troop 12347

[Back](#)

Search

Add details

Review cart

Make payment

Finish

Review your cart

Council	Participation	Details	Price
girl scouts of the green and white mountains	Troop 12347	<p>Janice Wilson Friends and Family Volunteer</p> <p>Edit ✓ Remove ✕</p>	\$25.00
girl scouts of the green and white mountains	Troop 12347	<p>Jenifer Salzberg Troop Cookie Manager</p> <p>Edit ✓ Remove ✕</p>	\$25.00
girl scouts of the green and white mountains	Troop 12347	<p>Clara Flores Troop Leader</p> <p>Edit ✓ Remove ✕</p>	\$25.00

Girl Scout Promise and Law

Girl Scout Promise

On my honor, I will try:

To serve God* and my country,
To help people at all times,
and to live by the Girl Scout Law.

Girl Scout Law

I will do my best to be

honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong, and
responsible for what I say and do,

And to

respect myself and others,
respect authority,
use resources wisely,
make the world a better place, and
be a sister to every Girl Scout.

Read and accept Girl Scout Promise and Law by checking the box located under the Girl Scout Law.

\$35

\$75

\$150

\$250

Other

Council:

Council

Where your donation goes

Discount or promotional code

Code

APPLY CODE

Donation amount

Amount due

Total amount

Please note that Membership fees are non-refundable.

Your membership fees power life-changing experiences for girls, locally and nationally. Membership to another person.

*Council fees help power amazing experiences for girls in your community and are non-refundable.

Girl Scout Promise

On my honor, I will try:

To serve God* and my country,
To help people at all times,
and to live by the Girl Scout Law.

Girl Scout Law

I will do my best to be

honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong, and
responsible for what I say and do,

And to

respect myself and others,
respect authority,
use resources wisely,
make the world a better place, and
be a sister to every Girl Scout.

* Members may substitute the word God in accordance with their own spiritual beliefs.

☐ I agree to the Girl Scout Promise and Law (required)

Click the Promise and Law checkbox.

Back

Search

Add details

Review cart

Make payment

Finish

Payment details

Payment method

VISA

AMEX

DISCOVER

Cardholder first name

Clara

Cardholder last name

Flores

Credit/Debit card number

41*****1111

Expiration date

01/2029

CVV

123

Your credit card information is [secure](#). GSUSA does not save your billing information.

Select a billing address

☒ Clara Flores
692 Bedford Rd
New Boston, NH, USA

☐ Use a different address

Cart Summary

1. Janice Wilson

girl scouts of the green and white mountains

Friends and Family Volunteer

Troop 12347

Adult 2022 Membership

\$25.00

2. Jenifer Salzberg

girl scouts of the green and white mountains

Troop Cookie Manager

Troop 12347

Adult 2022 Membership

\$25.00

3. Clara Flores

girl scouts of the green and white mountains

Print your receipt!

Back

Search

Add details

Review cart

Make payment

Finish

Thanks for renewing, Clara!

Payment confirmation

Order #02512014

\$195.00

Receipt sent to:
clara.flores@mailinator.com

[Print receipt](#)

Thanks so much for continuing to be a role model for girls!
Please allow a few minutes for your renewal to appear in your account.
In the meantime, make yourself at home by customizing your settings.

MANAGE MY ACCOUNT