



# Girl Scouts of Greater Los Angeles

## Emergency After-Hours Calls

### **In case of serious injury, accident, emergency, or fatality involving Girl Scouts:**

1. Give priority attention to ill or injured person. CALL 911 for ambulance, police and fire personnel, as needed.
2. In the event of a fatality, always notify the police. Do not disturb the victim or surroundings.
3. Place competent person in charge of group.
4. **CALL: 1-877-ICE-GSLA (1-877-423-4752, 24-hour emergency service)** to alert the council's Emergency Team. State: "I am from Girl Scouts of Greater Los Angeles & indicate your emergency."

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5. Provide name, location, & telephone number you are calling from.
6. Stay on the phone until your call is connected to a member of the Emergency Team. If you are not patched through immediately to an Emergency Team member, make sure a responsible adult is accessible by phone until the call is returned.
7. Notify the emergency contact on medical/permission form, as appropriate.
8. File Incident/Accident Report with your local Service Center within 24 hours.

If contacted by the media, please say: "I am not the council spokesperson. Please have our emergency service (877-ICE-GSLA; 877-423-4752) contact the council's Chief External Relations Officer."