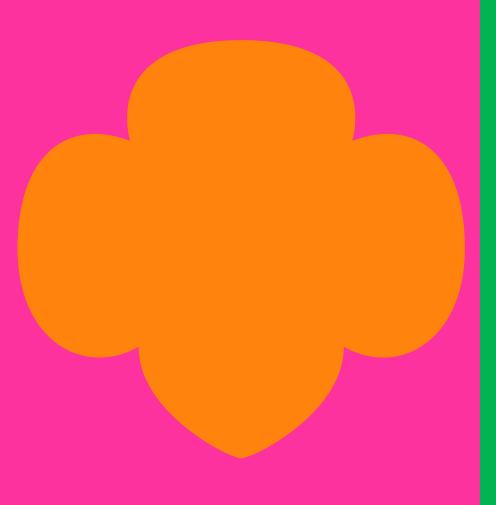
### **girl scouts** greater los angeles

### **2024 Fall Product Program** Troop Fall Chair Training



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### Program Overview

#### **Theme and Mascot**

# SEMBRACE POSSIBILITY

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### Why we do this

*Girl Scouts* learn real life skills that help them now and in the future.

*Troops* earn early start-up funds to cover registration costs and Fall and Winter activities.

Service Units may earn funds for operating expenses that support all their troops.



- 1. Goal Setting
- 2. Decision Making
- 3. Money Management
- 4. People Skills
- 5. Business Ethics

#### How Girl Scouts Participate in the Fall Product Program

- Nuts and candy in person via order card for delivery
- Residential Walkabouts and Lemonade Stands
- Online for girl delivery (order card products only).
- Online for shipment (up to 25 nut and candy products)
- Online magazine subscriptions
- Additional online only products
- Gift of Caring donation program

#### Can be as simple as sending emails / texts from a mobile device!

### What's New for 2024

- New products
- New online-only items
- New pricing
- Online order taking stays open longer
- New verbiage on receipts

#### **Additional Money-Earning: Participation Requirements**

Troops and girls must participate in both council-sponsored product programs to be eligible to do additional money-earning projects. Participation is demonstrated by the girls learning or enhancing the 5 Skills, and contribution towards the support of program activities for Girl Scouts throughout the Greater Los Angeles council.

Participation is defined by 50% of the registered girls in the troop earning both the Participation Patch and meeting or exceeding the emails-sent reward requirement for each council-sponsored product program (emails must be sent through the applicable vendor software to qualify).

The 2024 Fall Product Program and 2025 Cookie Program participation patch requirements are defined as:

<u>Fall Product Program</u> = 10 units per girl (nuts/candy product = 1 unit each; magazine order = 2 units each) and 18 emails sent through M2OS.

<u>Cookie Program</u> = 24 packages of cookies per girl and 18 emails sent through Digital Cookie.

#### **Additional Money-Earning: Gold Award Girls**

Additional money-earning refers to earning money over and above what a girl can earn by participating in both council-sponsored product programs.

A Senior/Ambassador Girl Scout earning her Gold Award must participate in both council-sponsored product programs in order to do any **additional** money-earning projects needed to support her Gold Award project.

- Earn the participation patch, and
- Send 18 emails through our vendor platforms in each program

**NOTE:** Troop participation to support girls working on Gold Award projects with money earning components is encouraged; however, it is not required that 50% of the registered girls reach the participation level defined above.

### September

Sunday	Mondor	Tuesday	Wednesday	Thursdor	Friday	Saturday
Sunday	Monday	Tuesday				Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
					ACH Debit, TFPC Position Description and voided check due	
15	16	17	18	19	20	21
				TFPCs receive access to M2OS		
22	23	24	25	26	27	28
					Order taking begins	
29	30					

 $\diamond$ 

### October

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
					Girls send 18+ emails to qualify for online rewards (avatar and combo patches, online charm)	
20	21	22	23	24	25	26
27	28	29		31		
Order taking ends; orders due to troops or entered online by parents by 11:59pm	TFPC to review and enter nut orders by 11:59pm		Online ordering ends at 11:59pm			

### November

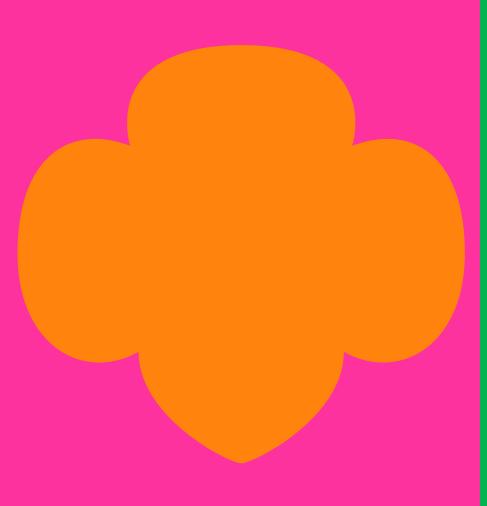
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1	2
			_		_		
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
						Trophy Nut Delivery (varies by SU)	Trophy Nut Delivery (varies by SU)
	17	18	19	20	21	22	23
	Trophy Nut Delivery (varies by SU)				Thanksgiving		
	24	25	26	27	28	29	30
©2021 Girl Scouts of the	Fall Product Program ends	Troops enter allocations, troop transfers and GOC by 11:59pm Debit Adjustment Requests and Parent Discrepancy reports due					

11

### December

Sunday			Wednesday	Thursday	Friday	Saturday
1	2	3	4	5		7
					ACH Debit on troop bank accounts	
8	9	10	11	12	13	14
		ACH Credit on troop bank accounts				
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

 $\diamond$ 



### Products, Proceeds & Rewards

### **Trophy Nut Products**

- 16 products plus Gift of Caring on the order card
- Additional products
  available online only
- Five price points: \$7, \$8, \$9, \$10 and \$12



### Fruit Slices



# Spicy Cajun Mix



# Butter Toffee Peanuts



# Peanut Butter Elephants



# Dark Chocolate Sea Salt Caramels



# Pecan Caramel Supremes



## Chocolate Covered Raisins

### Cranberry Trail Mix





### Honey Jalapeno Peanuts

## English Butter Toffee

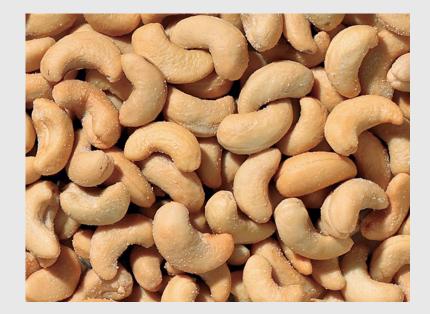




### Chocolate Covered Almonds

### Whole Cashews







# Mini Gummi Butterflies



### Holiday Mix



# Peppermint Bark Rounds Tin



# Milk Chocolate Mint Trefoils



### **Gift of Caring (GOC)**

- Customers make \$7 donations of nut and candy products
- GOC partners: Food Bank, Operation Gratitude, USO



#### M2 Media - Magazines

- Hundreds of titles
- System is fully integrated so there is nothing for the troop or SU chair to do!



### **Tervis Tumblers**

- Online only
- Will appear as an additional storefront for customers



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### **BarkBox**

- 3 options
- Online only
- Will appear as an additional storefront for customers
- While supplies last



### **Personalized Products**

- Back from the 2022 pilot
- High quality stationary, notepads, and photo frames
- Online only
- Will appear as an additional storefront for customers



### **New! Candles**

- Online only
- Will appear as an additional storefront for customers





### **Rewards = Proceeds + Recognitions**

#### **Rewards**

Nut, magazine, and other online only items are unitized: Any 1 nut item (including GOC) = 1 unit Any 1 magazine = 2 units Any 1 online item = 2 units

#### **Troop Proceeds**

- 20-25% of retail price
- Highest proceeds in the country!
- Troop PGA reward

### Service Unit Reward

Criteria:

- 1. 55% participation of girls registered as of 10/1/23 AND
- 2. PGA of 45+

PGA SU	SU earns/unit
45.0 - 49.9	\$.05
50.0 - 54.9	\$.075
55+	\$.10

Earnings are on all sales in the SU.

#### **Rewards - Customized Avatar Patches**







#### **Rewards**



Participation patch and rocker charms (10+ units)



Small Elephant plush (75+ Units)



**2024 Elephant patch** (25+ Units)



#### **Embrace Possibility necklace** 100+ Units)

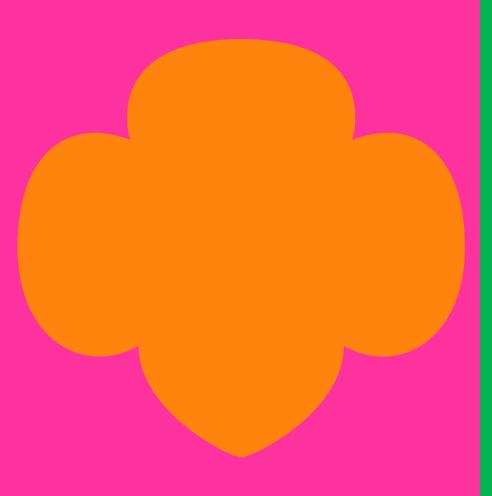
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#### Elephant charm (50+ Units)



Bluetooth Tower Speaker (125+ Units) 32



### **Training Girls & Parents**

### **Pre-Planning Checklist**

- $\checkmark$  New troops open a bank account.
- ✓ Submit ACH Debit Authorization and Troop Fall Product Chair Position & Agreement forms at <u>www.girlscoutsla.org</u>.
  - ✓ TFPC must be a registered member and background checked
- $\checkmark$  Self-identify as the TFPC in MyGS.
- ✓ Girl Scouts must turn in signed *Parent/Guardian Permission & Responsibility Agreement*.
- $\checkmark$  Train girls and parents.
- ✓ Review Safety Activity Checkpoints.

### **Girl Scout & Parent Training Agenda**

- Inspire! Encourage! Motivate!
- Explain why to participate in the Fall Product Program:
  - Generate start-up funds for the year
  - Girl Scouts learn 5 Skills for Girls
  - Proceeds benefit all Girl Scouts in GSGLA
- Set troop and indivdual goals
- Share dates and deadlines
- Review money handling



Goal Setting Decision Making Money Management People Skills Business Ethics

A recorded training will be available on the GSGLA website

### **Materials**

#### Each Girl Scout receives:

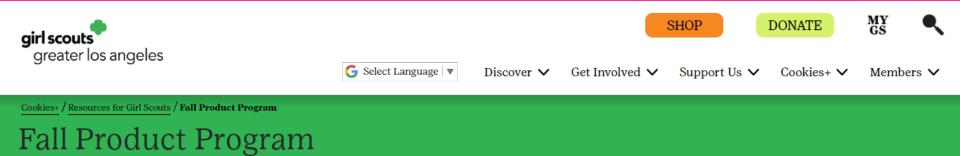
- Trophy nut order card
- Money envelope
- M2 online flyer
- Family letter
- Doorhangers and personalized business cards (available online only)

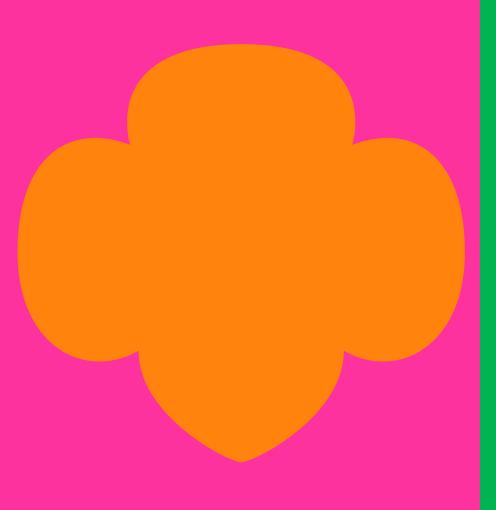
#### Each **troop** receives:

- *Fall Product Program in a Nutshell* resource guide
- Troop Fall Product Guide (new troops)
- Envelopes
- Receipts
- GOC receipts (available online)

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Pail design may vary		el Cash	lews		6 02.3	super	Gant	Cash Cash	)									the av Cust on cre	op on l tin tri ailable com de each o eate a	line to o, for t e on on esigned of the 2 unique sold se	comp the tir der ca d elen 2024 e tin t	n m t
Our troop go	e is: al is: goal is:	_	Gft of Caring	Fruit Slices	Spicy Cajun Mix	Butter Toffiee Peanuts	Pearut Butter Elephants	Dark Chocolate Sea Salt Caramels	Pecan Caramel Supremes	Chocolate Covered Raisins	Cranberry Trail Mix	Honey Jalapeno Peanuts	Mini Gummi Butterfiles	English Butter Toffæ	Chocolate Covered Almonds	Whole Cashews	Holitlay Mix	Blver Swirling Snow Tin Peppernint Bark Rounds	Make New Friends Tin Milk Chocols is Mint Thefolis	Number of Items	Amount Due	
			\$7	\$7	\$7	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$9	\$9	\$10	\$11	\$12	\$12	um	ouu	
Name	Phone or Email		A	в	С	D	Е	F	G	н	I	J	K	L	М	N	0	Р	Q	ź	V	
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### Fall Product Home Page - <u>www.girlscoutsla.org/fallproduct</u>





# M2OS

### Access M2OS - www.gsnutsandmags.com/gsgla

### Girl Scouts of Greater LA



### **Girls and Parents/Adults**

Already Registered?

LOGIN

New User?

CREATE AN ACCOUNT



### **Troop Leaders or Volunteers**

New and returning users

VISIT ADMIN SITE

### **Online Program**

- Mobile optimized! Girl Scouts can do the whole online program from a mobile device.
- Girl Scouts build their personalized avatar.
- Girl Scouts send emails to family and friends to purchase nuts, magazines, and online only products from their online storefront. **One email for all products!**
- Customers select shipment or girl delivery and pay at the time of the order.
- GSGLA will import troops and registered Girl Scouts by Sept. 26.

# GIRL SCOUT'S PLATFORM SET-UP

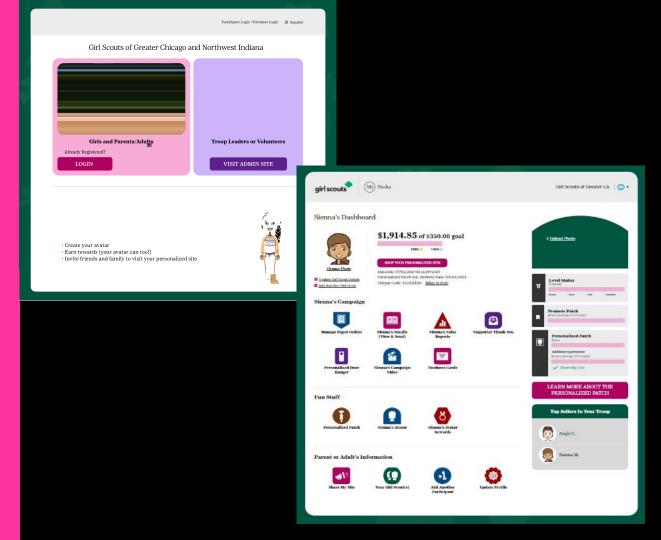
Preferred Email Address

Confirm Membership

Highlight Girl Scout Goals

Build an Avatar

Include Video



## GIRL SCOUT'S PERSONALIZED EXPERIENCE

### Design an Avatar

girl scouts

Girl Scouts of Alaska 🛛 📧 🔻

#### 🕜 Update Izzy's Avatar

#### **Build Your Avatar**

Create an avatar that reflects your personality! Creating a avatar will let you earn virtual rewards as you complete the activities and let you into your avatar's room to see your rewards. Get started and earn your first reward!

Check out the new uniform and official apparel options that will be available in select councils stores and online at girlscoutshop.com.



To see all choices for your avatar, use the arrows in the avatar software below.						
Face						
Hair						
Body						
Clothing						
•	Top	•				
•	Bottom	•				
•	Socks	•				
•	Shoes	•				
•	Accessories	۲				
1.0						

#### Add Your Avatar's Voice

Include your own personalized message by recording an audio file and uploading it to the web site. For help, including a sample script, consult the audio guide.

Unfortunately, your browser does not support our "Record Now" feature. Currently, live audio recording is supported by the Firefox and Google Chrome browsers. To provide audio for your Avatar, you will need to upload an audio file. iOS users can select "Take Photo or Video" when uploading a file to use their video camera to record an audio message.

🔓 UPLOAD AN AUDIO FILE

I do not want to record a voice

Preview how your avatar will sound on your own personalized Talking Avatar landing page!

PREVIEW

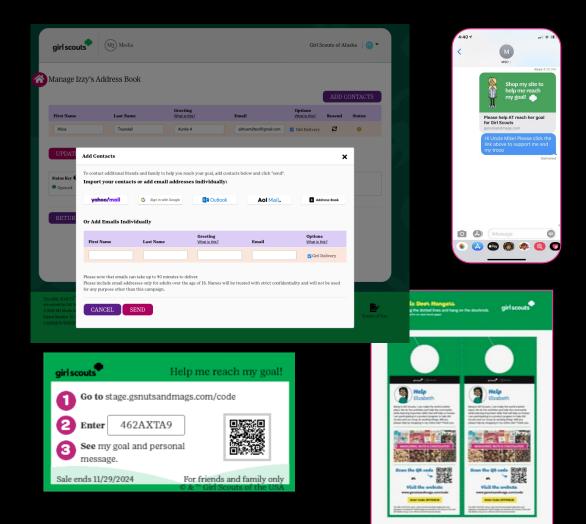
# TOOLS TO RUN A BUSINESS

Send emails

Share My Site with social media and texting

Printable business cards

Door hangers with QR codes



# PARTICIPANT'S DASHBOARD

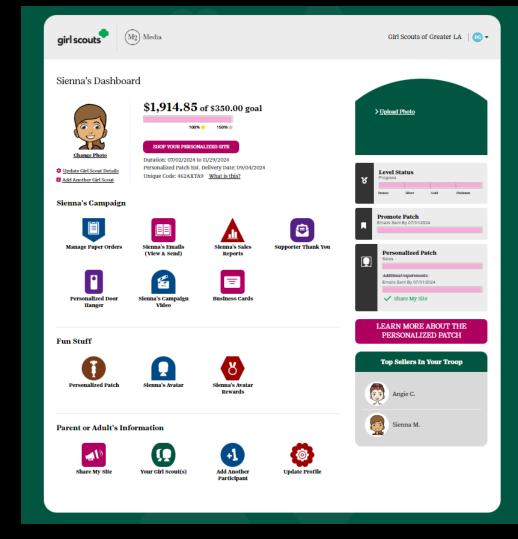
Additional emails/social media/texts

Girl Scout's avatar room with virtual rewards & troop photo

Manage nut card order entry

Select rewards

Sales reports



# Say Thanks!

\$1,914.85 of \$350.00 goal 100% 150% SHOP YOUR PERSONALIZED SITE Change Photo Duration: 07/02/2024 to 11/29/2024 Personalized Patch Est. Delivery Date: 09/04/2024 Details Unique Code: 462AXTA9 What is this? Add Another Girl Scout Sienna's Campaign Ē Supporter Thank You Manage Paper Orders Sienna's Emails Sienna's Sales (View & Send) Reports Supporter Thank You Create a personalized thank you message that will automatically be sent to your supporters after their first purchase. GET STARTED

#### Supporter Thank You

Sienna's Dashboard

Create a personalized thank you message that will automatically be sent to your supporters after their first purchase.

#### $\sim$

#### Thank You Email

Personalize the email copy below.

#### Your Message

Dear [Supporter Name]

Thank you for supporting Girl Scouts and me with your recent purchase.

Your support makes a real difference. You're helping me and my troop earn proceeds that fund amazing experiences, all while learning skills that will last a lifetime.

If you would like to buy any additional products from me, please visit my Online Site to place your order before my sale ends.

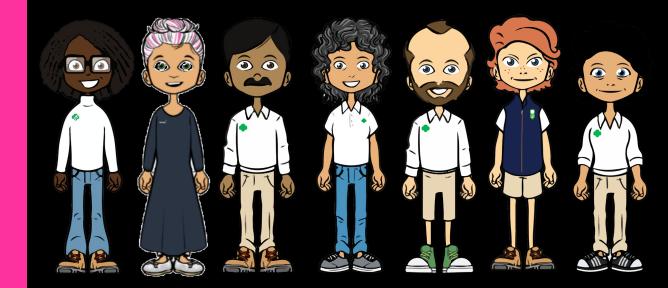
From Sienna



.

ACTIVATE EMAIL

# VOLUNTEER EXPERIENCE





### Announcement

To manage the product program this year, please set up your account now. Your username will be the email address shown below. Use that information when you <u>create your password</u>.

Once you log in, create your avatar and visit the "Parent and Adult Email Campaign" section. Check or enter the email addresses for the Girl Scouts/parents in your troop so they will receive an email with instructions on how to participate.

You will also be able to communicate with troop leaders and access reports and other information for the Girl Scouts in your troop and all of the troops in your service unit.

Username

Once you have created your password, you can <u>access the site using this</u> <u>link</u> or go to <u>gsnutsandmags.com/admin</u>.

The program will run from 07/02/2024 to 11/29/2024. Please encourage all Girl Scouts to participate. It's fun and also a great learning experience. If you have any questions, <u>contact us online</u> or call 1-800-372-8520. Thank you for all that you do for Girl Scouts.

Thank you, Girl Scouts of Greater LA

### TROOP VOLUNTEER ACCESS

Email invitation to login

Troop training video

Queue Parent/Adult Email Campaign

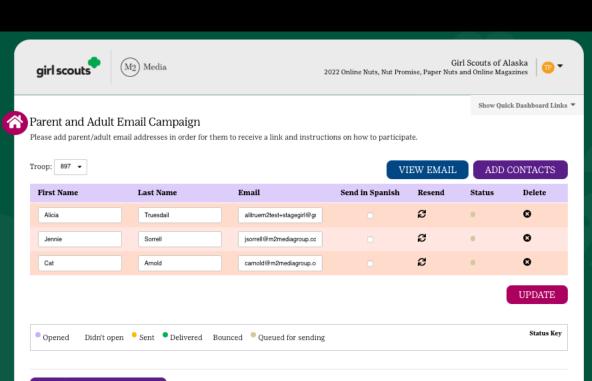
Volunteer avatar

# PARENT/ADULT EMAIL CAMPAIGN

Email addresses uploaded by council

Edit or enter missing parent/adult emails

Email with instructions on how to participate



RETURN TO DASHBOARD

# TROOP DASHBOARD

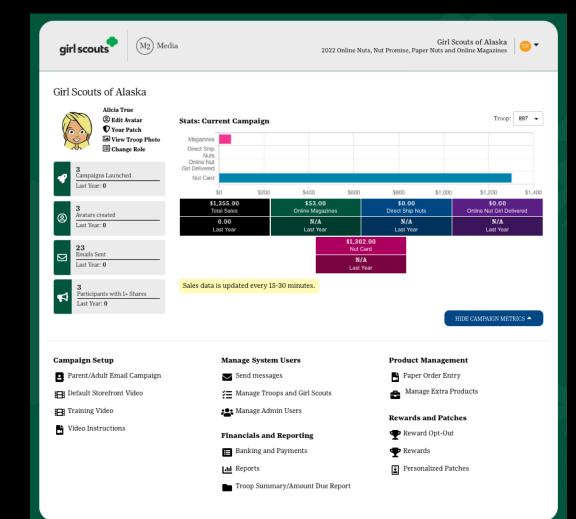
Messaging

Manage nut card order entry

Select rewards

Sales reports

Banking and payments

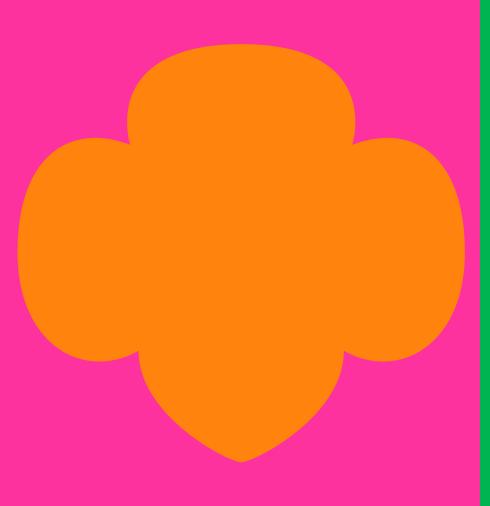


# TROOPS REWARDS

- Create avatar

- Sell \$2,750+ in total Fall sales





# Nut Orders

## **Planning Your Nut Order**

- Enter nut/candy order card quantities by girl in M2OS by October 28, 11:59 p.m.
- Online orders for girl delivered and shipment will be open until October 30.
- Do not enter orders that have already been entered online!
- Orders for delivery = order card orders + online for girl delivery orders.
- Orders do not have to be in whole cases, but you might want to round up if you need more of any one product.
- Enter additional product as "Extra Troop Product," then assign to Girl Scouts as they sell the product.

## **Trophy Nut Order Pick-up**

- November 15-17. Dates/times vary—your SUFPC will give you specifics.
- Be on time!
- Follow all safety guidelines from your SUFPC.
- Count, count, & recount. Get a receipt to confirm your delivery.
- Take orders straight home. Store product properly. <u>Melted chocolate is **not** considered</u> <u>damaged.</u>
- Distribute product to Girl Scouts in your troop.
- Have parents/caregivers sign receipts for what they pick up.

## Receipts

- Receipt everything! Tip: number receipts to keep track of them.
  - Product given to Girl Scouts
  - Money received from Girl Scouts
- Parent and TFPC both sign receipts
- New verbiage to accept financial responsibility
- Give parent the yellow copy and retain white for troop records.
  - Make sure the yellow copy is legible!

### Fall Product Program Receipt

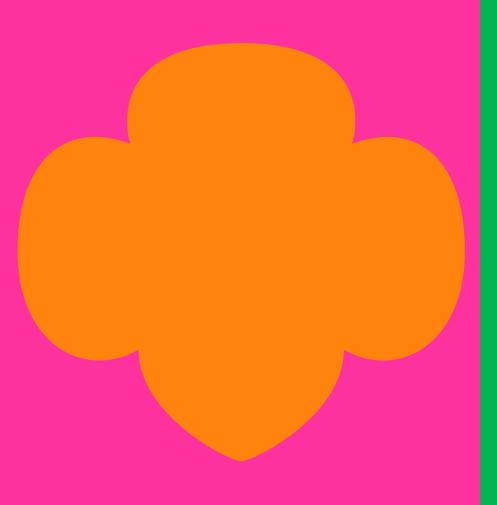
Thank you for supporting the Girl Scouts of Greater Los Angeles! Parent/Leader: Date: Troop #: \_\_\_\_\_\_SU #: \_\_\_\_\_Participant Name:\_\_\_\_\_\_ Product Product Otv Otv Gift of Caring \$7 Honey Jalapeno Peanuts \$8 Fruit Slices \$7 Mini Gummi Butterflies \$8 Spicy Cajun Mix \$7 English Butter Toffee \$9 Chocolate Covered Almonds \$9 Butter Toffee Peanuts \$8 Peanut Butter Elephants \$8 Whole Cashews \$10 Dark Chocolate Sea Salt Caramels \$8 Holiday Mix \$11 Pecan Caramel Supremes \$8 Silver Swirling Snow Tin with Peppermint Bark Rounds \$12 Chocolate Covered Raisins \$8 Make New Friends Tin with Milk Chocolate Mint Trefoils \$12 Cranberry Trail Mix \$8 Total # of Units: \_\_\_\_\_ Total Amount Due: \_\_\_\_\_ Due By: \_\_\_\_\_ Total \$ Paid: Cash: Check: Products received and payment responsibility accepted by: Date: Received By (Signature): Received From (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

## **Returns, Exchanges, and Transfers**

- No returns—troops are financially responsible for all product received.
- Replace damaged product at a service/community center.
  - Melted chocolate is not considered damaged.
- No exchanges at service/community centers; troops may transfer amongst themselves and record in M2OS
- The troop providing the product to another troop enters it in M2OS.
- SU can facilitate troop-to-troop transfers.
- Transfers to troops outside of the service unit must be recorded by the SUFPC in  ${\rm M2OS}$

## **Selling Guidelines**

- Girls may do residential walkabouts and lemonade stands Nov. 16-24.
- No booths on commercial or non-residential property.
- No walkabouts in commercial or public areas.



# Money Handling

## **Money Handling**

- Payment for in-person orders is collected only when product is delivered. GOC payments may be collected at time of order.
- Troops may use their credit card reader for residential walkabouts and lemonade stands. Troops are responsible for credit card fees.
- Parents may use Venmo/Paypal/Zelle, etc. to pay troops. Customers **may not** use these apps to pay for products.
- Receipt every transaction of money received from parents.
- Record girl payments in M2OS.
- Troops may limit the amount of product distributed to a family.

### **Accepting Payments**

	Cash/ Check	Credit card with a troop credit card reader	Venmo/ Paypal/ Zelle, etc.	Cheddar Up
Ways for customers to pay for product	Yes	Yes	No	Yes
Ways for families to pay a troop	Yes	Yes	Yes	Yes