

Materials Checklist

Each Troop Fall Product Chair (TFPC) receives a program packet with the following forms and information:

For each REGISTERED GIRL SCOUT

- Trophy Nut Order Card
- Money Envelope
- Family Letter
- M2 Online Flyer
- Door hangers and personalized business cards (online only for printing)

The *Parent/Guardian Permission & Responsibility Agreement* is required for each participating Girl Scout. Forms are available online and must be completed and kept on file with the Troop Leader.

For each TROOP

- *Troop Fall Product Chair Position Description & Agreement* (complete online)
- *ACH Debit Authorization Form* (complete online)
- *Fall Product Program in a Nutshell* (for experienced troops)
- *Fall Product Program Troop Guide* (this guide; printed for new troops only)
- Jumbo Envelope and Girl Scout Money Envelopes
- Receipts (now in sheet form; also available in M2OS for printing)
- Gift of Caring Receipts (online only for printing)

Forms are available at www.girlscoutsla.org/fallproduct