

 NEW TROOP CHECKLIST #1



### Pre-Cookie Program

- Open a troop bank account.
- Make sure all your girls that would like to participate are registered.
- Have a signed [Parent/Guardian Permission and Responsibility Agreement](#).
- Fill out your troop [ACH Form](#) (you will also need a photo/scan of a voided troop check to upload).
- Fill out your [Troop Cookie Chair Agreement \(TCC\)](#).
- Review [Cookies 101 Guide](#).
- Attend your Service Unit's Cookie Training.
- Become familiar with your *Cookie Program Basics Guide for Troop Cookie Chairs* and the *Bite-Sized Guide* (both available online under [Cookies+](#))
- Check the [eBudde "Help Center"](#) (click on the tab once logged in) and [Cookies+](#) pages for updates and training opportunities. Lots of information at your fingertips.
- Arrange your troop Cookie Training for your Girl Scouts and their parents/guardians.
- Solidify a goal that the Girl Scouts would like to achieve.
- Decide what your Starting Inventory Order (SIO) will be with the advice from an experienced troop and the [Help Guide – Starting Inventory Worksheet](#).
- Place your SIO in [eBudde](#).
- Attend a Cookie Kick Off.
- Encourage your girls to create their Digital Cookie (DC) storefront beginning January 23, 2025. Parents/caregivers will receive an email from DC to Login and set up. **No**

September – early January

