

EMBRACE
POSSIBILITY
NEW TROOP CHECKLIST #3



February – early March

Cookie Season – Boothing

- Continue to supply cookies to the Girl Scouts in your troop, as needed.
- Always collect money, give receipts, and record payments in eBudde before giving out more cookies.
- Have the caregiver report the number of cookies they need to help their girl fill her online orders.
- Have the caregiver communicate with you if they have excess cookies at home. Maybe another girl in your troop needs them to fill orders.
- If your troop has booth sale (see your *Cookie Program Basics Guide* for details), record each sale using the Record a Booth Sale button on the Girl Order tab in eBudde.
- Do your deposits match the money that has been turned in? Check often so you can spot any discrepancies early.
- Season nearly over but you have more cookies? Reach out to your Service Unit Cookie Chair for tips and ideas.

