



# Mariposa Day Camp - 2026



## Camper Information Packet

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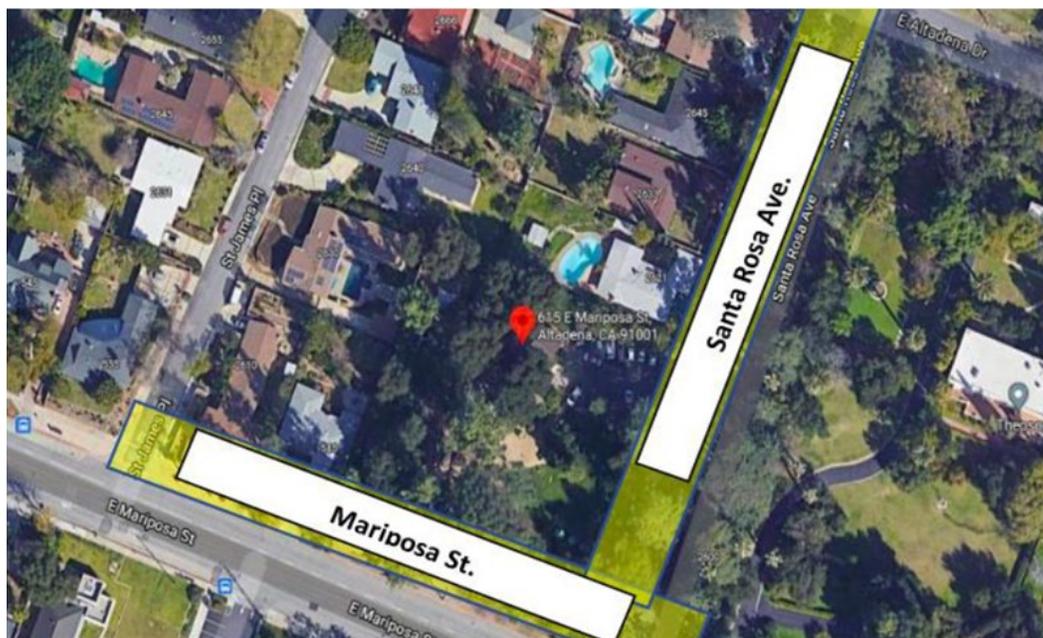
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### General Information

**Address:** 615 E. Mariposa Street, Altadena, CA 91001

**Phone and Email:** 626-677-3644 | mariposacamp@girlscoutsla.org

**Camp Hours:** Regular camp runs from 9:00am to 4:00pm Monday through Friday. You can purchase Extended Care at any time through your MyGS profile.



**Directions:** Mariposa is located at the northwest corner of Santa Rosa Ave. and E. Mariposa St. The main entrance is on Santa Rosa Ave. GPS mapping for Mariposa will often take you to the correct entrance.

**Parking:** Please park on Mariposa or Santa Rosa, then walk your camper to/from the main gate on Santa Rosa for drop-off/pick-up.

### [CampDoc.com](https://www.campdoc.com)

To collect health history and medical care information GSGLA uses CampDoc.com, a secure, encrypted, and password protected electronic health record system for camps. You must complete your CampDoc.com health history by the Thursday before your camper's session.

If you are a new camper with us, you should receive an email directly from campdoc.com to log in and create a profile for your camper.

If you are a returning camper, you should already have login credentials. You can log in at any time after registering for camp sessions to update your information. CampDoc will also email you reminders until your camper's profile is 100% complete.

**Trusted Contacts:** To pick up your camper, **any caregiver must be listed in the Trusted Contacts section of your CampDoc profile.** All Trusted Contacts must either have a picture



uploaded to CampDoc or bring a valid picture ID when picking up or else we will not release the camper. Trusted Contacts can be updated or added at any time. **Even if you are the user on the account, you will have to go in and add yourself as a Trusted Contact. CampDoc does not automatically add the user as a Trusted Contact.**

**CampDoc** Giselle McKenzie  
Girl Scouts of Greater Los Angeles

**Giselle McKenzie**  
Jul 15, 1990 • Female [EDIT] [MANAGE USERS]

**Trusted Contacts**  
Manage contacts who are authorized to pick-up Giselle.

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**CampDoc** Giselle McKenzie / Trusted Contacts  
Girl Scouts of Greater Los Angeles

**Trusted Contacts**

You can add information below to create a new trusted contact. All fields are required unless otherwise specified. If the person you want to add is already a user on Giselle's account, select their name from the list below.

User: [User] [v]

Name: [ ]

Relationship: [ ]

Email Address #1: [ ] Type: [ ] Phone #1: [ ] Type: [ ]

Email Address #2 (Optional): [ ] Type: [ ] Phone #2 (Optional): [ ] Type: [ ]

Email Address #3 (Optional): [ ] Type: [ ] Phone #3 (Optional): [ ] Type: [ ]

Address: [ ] Enter a location

[CANCEL] [SAVE]

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**PLEASE MAKE SURE YOUR CAMPER’S GRADE LEVEL (INCOMING FALL) IS ACCURATE IN CAMPDOC.**

**Photo Release:** Please double-check your camper’s photo release status in CampDoc. We will be taking a group photo on Tuesday morning as well as documenting our adventures via Instagram Stories (Follow us! @campmariposa) throughout the week. If you have not released your camper’s image, we will not photograph them.

**Health Pre-Screening:** Every Monday we will have all campers submit a Health Pre-Screening via CampDoc (See Below). Please make sure to complete this before arriving on your first day of camp.

**CampDoc** Devin Niebrugge  
Girl Scouts of Greater Los Angeles

**Devin Niebrugge**  
Female [EDIT] [MANAGE USERS]

**Prescreening** ←

Answer important daily medical questions to help prevent the spread of COVID-19.

Health Profile  
0% The Health Profile for Devin is incomplete, and should be completed by **June 10, 2021**.

Custom Labels  
Order labels for Devin's belongings, including labels for clothing, shoes, and containers. Food allergy labels and wristbands also available.

Trusted Contacts  
Manage contacts who are authorized to pick-up Devin.

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**CampDoc** Prescreening Form  
Girl Scouts of Greater Los Angeles

**Devin Niebrugge**  
Prescreening  
Health Profile  
Custom Labels  
Trusted Contacts

**GSGLA CAMP MONDAY PRESCREENING**

For the safety of your fellow campers, please complete all questions below before arriving to camp Monday morning. Thank you for the help!

\* In the last 72 hours, has the camper observed any symptoms of COVID-19?

Yes No

\* Please select all COVID-19 symptoms you're experiencing at this time.

Please select all COVID-19 symptoms you're experiencing at this time.

\* Have you travelled internationally in the past 14 days?

Yes No

\* 3. In the last 14 days, have you been in close contact with a person who has been diagnosed with or quarantined because of COVID-19?

Yes No

Overnight Camp (Lakota) ONLY: Please upload a picture of your negative COVID-19 testing.

Drag Files Here or Click to Upload  
Permitted file types: JPG, GIF, PNG  
Maximum file size: 5MB

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## Camp Procedures

The following procedures will be observed to maintain a safe and fun summer at Mariposa Day Camp.

**Extended Before Care:** Extended Before Care (AM Care) is available each day from 7:00AM until camp check-in begins at 8:30AM for an additional fee of \$25 per week. During this time, campers will be under the supervision of staff with the option to participate in continued camp activities including crafts, games, and time with friends.

**Camper Check-In:** Check-in will start at 8:30am and run until 9:00am every morning. Please anticipate the check-in process to take up to **15 minutes** on the first day of camp (Mondays). We are limiting the number of visitors at camp throughout the summer. Caregivers will be asked to stay in the check-in area and not enter the main campgrounds unless necessary. We will be checking campers in through CampDocs on our iPads. *Please have their health profile and health prescreening complete and authorized pick-up persons added to their CampDocs "Trusted Contacts" prior to arrival.*

On Mondays, all campers will undergo head checks for lice. Please anticipate staying for **10-15 minutes** during drop-off to ensure your camper has been cleared to enter camp.

**Camper Check-Out:** Pick-up will begin at 3:45PM and run until 4:30PM. The check-out procedure is the same as check-in EXCEPT caregivers must bring a valid ID and be on the "Trusted Contacts" list in CampDoc before we release the camper. Campers not picked up by 4:30PM will be given one day of grace before automatically becoming enrolled in Extended After Care for a charge of \$25.

**Extended After Care:** Extended After Care (PM Care) is available each day from 4:30PM to 6:00PM for an additional fee of \$25 per week. During this time, campers will be under the supervision of staff with the option to participate in continued camp activities including crafts, games, and time with friends.

**Late Drop Off/Early Pick Up:** Should you need to pick up or drop off your camper outside of the designated times, please make sure to inform the staff during check-in or call ahead to our camp line once check-in has ended to state your arrival time. Once you've arrived for a late drop off or early pick up, please call our camp line 626-677-3644, and a member of staff will meet you at our **front gate** to check-in/out your camper for the day.

## What to Bring to Camp

**Clothing:** We are an outdoor camp, please dress in shirts with sleeves to help protect your camper from sunlight. Hats are encouraged to help keep sun off the face. We will potentially be playing water games every day, so please consider having campers bring a towel and





change of clothes (optional). Some weeks also have themed dress-up days—please be on the lookout for e-communications about these special days. All clothes will be getting dirty, so please take that into account.

**Shoes:** Closed-toed & heeled shoes must be worn by all participants every day.

**Sunscreen:** We will be in the sun for multiple hours and will be at risk for skin damage. We have designated times throughout the day for sunscreen application. Campers must be able to apply sunscreen on their own - counselors are not expected to assist.

**Lunch:** Campers are responsible for bringing their own lunch. We will be providing two light snacks throughout the day.

**Water:** Please bring a **labelled reusable water bottle** to stay hydrated throughout the day (and to help the environment)!

**Smart Devices:** Camp is a technology-limited zone. If cell phones and smart watches are brought to camp, they must be put away for the day and only brought out for emergency purposes. This is intended to help promote camaraderie and full participation in the camp activities. This includes using cell phones as cameras, so please have your camper bring a separate camera if they would like to document all the fun.

**Valuables:** Please have your camper leave anything of sentimental value at home! This includes (but is not limited to) family heirlooms, favorite accessories, and stuffed animals.

**Medications:** Please check your camper's medications in with our Camp Director or Camp Experience Manager on Monday mornings.

## 2026 GSGLA Camp Updates

**Field Trips:** Each week, campers will head off-site to participating in an exciting field trip with campers from across GSGLA! Detailed information— including destination, schedule, and any special instructions—will be shared in advance, via email and the caregiver BAND. Caregivers are responsible for ensuring campers arrive prepared with appropriate clothing (including camp shirts and closed-toed shoes), water, and lunch.

A waiver will be included in CampDoc and must be completed in order for campers to participate. Please note - there will be no onsite camp programming on field trip days. **Youth not participating in the field trip cannot be dropped off at camp for the day.**

All trips are supervised by our trained staff, and transportation is provided. We're looking forward to safe, fun adventures every week!

**Girl Scout Badges:** Starting in the 2025 season, day camps phased out badge distribution. While we'll still honor Girl Scout traditions, campers will no longer work toward specific badges each session. This change helps reduce overlap with Council programs and supports troop leaders' year-round planning.



## Daily Schedule

Below is a SAMPLE camp clock. We normally adhere to this schedule throughout the week, but we remain malleable and flexible day-by-day—that’s the nature of camp!

Time	Monday
7:00-9:00	Before Care
8:30-9:00	Drop Off
9:00-9:15	Flag Orientation
9:15-9:45	Fire Drill
9:45-10:00	Snack (Staff Break)
10:00-11:00	Activity 1
11:00-12:00	Activity 2
12:00-12:30	Lunch
12:30-1:00	Camp Forever
1:00-1:45	Unit Time
1:45-2:00	Snack (Staff Break)
2:00-3:00	Activity 3
3:00-3:30	Kapers
3:30-3:45	Closing Flag/ End of Day
3:45-4:30	Pick-Up
4:30-6:00	After Care

*Thank you for reading this important information.*

*We look forward to an amazing summer at Mariposa Day Camp!*

*Haley Tilson, Camp Director*

*Camp Line: | Direct Line: 626-677-2341*

*[htilson@girlscoutsla.org](mailto:htilson@girlscoutsla.org) | [mariposacamp@girlscoutsla.org](mailto:mariposacamp@girlscoutsla.org)*