



2025 Mariposa Day Camp



Camper Information Packet

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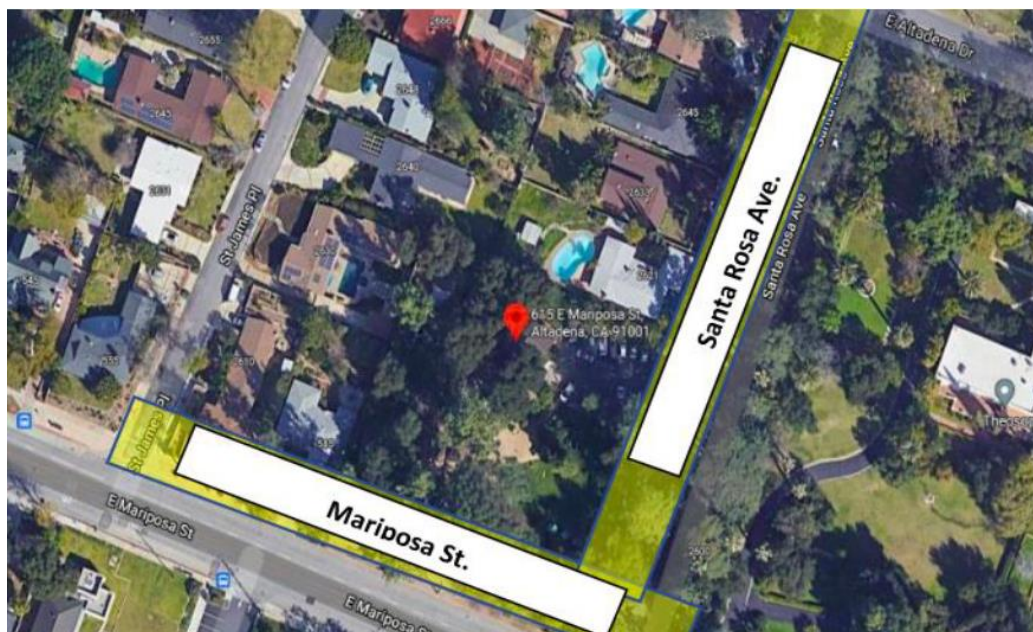
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General Information

Address: 615 E. Mariposa Street, Altadena, CA 91001

Phone and Email: 626-677-3644 | mariposacamp@girlscoutsla.org

Camp Hours: The regular camp day runs from 9:00am to 4:00pm Monday through Friday. Morning care is from 7:00-8:30am and Afternoon care is available from 4:00-6:00pm. Extended Care can be found on gsEvents.



Directions: Mariposa is located at the northwest corner of Santa Rosa Ave. and E. Mariposa St. The main entrance is on Santa Rosa Ave. GPS mapping for Mariposa will often take you to the correct entrance.

Parking: Please park on Mariposa or Santa Rosa, then walk your camper to/from the main gate on Santa Rosa for drop-off/pick-up.

CampDoc.com

To collect health history and medical care information, including allergies, health conditions, etc., GSGLA uses CampDoc.com, a secure, encrypted, and password protected electronic health record system for camps. You must complete your CampDoc.com health history by the Thursday before your camper's session.

If you are a new camper with us, you should receive an email directly from campdoc.com within two weeks of registering for camp to login and create a profile for your camper.

If you are a returning camper, you should already have login credentials. You can log in at any time after registering for camp sessions to update your information. CampDoc will also email you reminders until your camper's profile is at 100%.

Trusted Contacts: To pick up your camper, **any caregiver must be listed in the Trusted Contacts section of your CampDoc profile.** All Trusted Contacts must either have a picture uploaded to CampDoc or bring a valid picture ID when picking up or else we will not release the camper. Trusted Contacts can be updated or added at any time. **Even if you are the user on the account, you will have to go in and add yourself as a Trusted Contact. CampDoc does not automatically add the user as a Trusted Contact.**



The image displays two screenshots of the CampDoc web application. The left screenshot shows the profile page for 'Giselle McKenzie', a Girl Scout of Greater Los Angeles. The page has a sidebar with navigation tabs: Prescreening, Health Profile, Custom Labels, and Trusted Contacts. The 'Trusted Contacts' tab is highlighted with an orange box. The main content area shows the 'Trusted Contacts' section with a description: 'Manage contacts who are authorized to pick-up Giselle.' The right screenshot shows the 'Trusted Contacts' form. It includes a 'Click to Upload Photo' button, a 'Name' field, a 'Relationship' field, and three sets of 'Email Address' and 'Phone' fields, each with a 'Type' dropdown menu. There is also an 'Address' field with a 'location' icon. The form has 'CANCEL' and 'SAVE' buttons at the bottom.

Buddy Requests: You can request your camper to be in the same unit as other campers from their school or troop. You can update this information at any time in CampDoc. We do our best to honor requests but cannot make guarantees. **Buddy requests will not be fulfilled for age/grade gaps larger than a year.**

PLEASE MAKE SURE YOUR CAMPER'S GRADE LEVEL (INCOMING FALL) IS ACCURATE IN CAMPDOC.

Photo Release: Please double-check your camper's photo release status in CampDoc. We will be taking a group photo on Wednesday morning as well as documenting our adventures via Instagram Stories (**Follow us! @campmariposa**) throughout the week. **IF YOU HAVE NOT RELEASED YOUR CAMPER'S IMAGE, WE WILL NOT PHOTOGRAPH THEM AT ALL.**

Camp Procedures

The following procedures will be observed to maintain a safe and fun summer at Mariposa.

Extended Before Care: Extended before care (AM Care) is available each day from 7:00am until camp check-in begins at 8:30am for an additional fee of \$30 per week. During this time, campers will be under the supervision of staff with the option to participate in continued camp activities including crafts, games, and shared time with friends.

Camper Check-In: Check-in will start at 8:30am and run until 9:00am every morning. Please anticipate the check-in process to take up to **15 minutes** the first day of camp (Mondays). **We are limiting the number of visitors at camp throughout the summer. Caregivers will be asked to stay in the check-in area and not enter the main campgrounds unless necessary.** We will be checking campers in through CampDocs on our iPads. *Please have their health profile and health prescreening complete and authorized pick-up persons added to their CampDocs "Trusted Contacts" prior to arrival.*



On Mondays, all campers will undergo head checks for lice. **Please anticipate staying for 10-15 minutes during drop-off to ensure your camper has been cleared to enter camp and join their unit.**

Camper Check-Out: Pick-up will begin at 4:00pm. The check-out procedure is the same as check-in EXCEPT **caregivers must bring a valid ID and be on the “Trusted Contacts” list in CampDoc before we release the camper.**

Extended After Care: Extended After Care (PM Care) is available each day from 4:00pm to 6:00pm for an additional fee of \$30 per week. During this time, campers will be under the supervision of staff with the option to participate in continued camp activities including crafts, games, and shared time with friends.

Late Drop Off/Early Pick Up: Should you need to pick up or drop off your camper outside of the designated times, please make sure to inform the staff during check-in or calling ahead to our camp line once check-in has ended to state your arrival time. Once you’ve arrived for a late drop off or early pick up, please call our camp line, and a member of staff will meet you at our **main gate** to check-in/out your camper for the day. **Early pick-ups between 3:40-4:00pm may be asked to wait until check-out at 4:00pm.** This allows for our afternoon flag ceremony to go uninterrupted each day.

COVID-19 Procedure

As you know, COVID-19 regulations, rules, guidelines, etc. are constantly changing and keeping us on our toes! We cannot express how much we appreciate your patience and understanding as we continue to understand and implement the information we are receiving.

With that, we did want to share out our general camp guidelines surrounding COVID for you and your family to review before coming to camp!

If you would like to know our full COVID Guidelines, you can read through our [GSGLA Camp Field Guide with COVID-19 Procedure](#) as well as our [Communicable Disease Plan](#).

1. Do not send your child to camp if they are feeling sick. Now more than ever, this is so important--we will be strictly enforcing this rule. If anyone has a 100.4-degree fever or higher, they will be sent home.
2. Should your child report any symptoms synonymous with feeling sick, they will be isolated from other campers and sent home to be monitored.
3. Masks are encouraged to be worn when social distancing is not possible and indoors for a prolonged period. Masks do not need to be worn during outdoor activities and while eating snack/lunch.
4. We will be limiting the number of shared supplies and equipment.
5. We will have daily disinfecting performed throughout the summer as well as additional traditional cleaning measures.



6. **Every Monday we will have all campers submit a Health Pre-screening via CampDoc (see below).** Please make sure to complete this before arriving to your first day of camp.

CampDoc Devin Niebrugge Girl Scouts of Greater Los Angeles

Prescreening Form Devin Niebrugge Girl Scouts of Greater Los Angeles

GSGLA CAMP MONDAY PRESCREENING

For the safety of your fellow campers, please complete all questions below before arriving to camp Monday morning. Thank you for the help!

* In the last 72 hours, has the camper observed any symptoms of COVID-19?

Yes No

* Please select all COVID-19 symptoms you're experiencing at this time.

Please select all COVID-19 symptoms you're experiencing at this time.

* Have you travelled internationally in the past 14 days?

Yes No

* 3. In the last 14 days, have you been in close contact with a person who has been diagnosed with or quarantined because of COVID-19?

Yes No

Overnight Camp (Lakota) ONLY: Please upload a picture of your negative COVID-19 testing.

Drag Files Here or Click to Upload
Permitted file types: JPG, GIF, PNG
Maximum file size: 5MB

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What to Bring to Camp

Clothing: We are an outdoor camp, please dress in shirts with sleeves to help protect your camper from sunlight. Hats are encouraged to help keep the sun off your face but not required. We will be playing water games throughout the week, so campers may want to bring their bathing suits and bring a towel for those days. Some weeks also have themed dress-up days—please be on the lookout for e-communications about these special days. All clothes will be getting dirty, so please take that into account.



Shoes: Closed-toed and heeled shoes must be worn by all campers every day. **Closed-toed water shoes are required for campers who wish to do waterplay.**

Sunscreen: We will be in the sun for multiple hours and will be at risk for skin damage. We have designated times throughout the day for sunscreen application. Campers must be able to apply sunscreen on their own, counselors are not expected to assist.

Lunch: Campers are responsible for bringing their own lunch. We will be providing two light snacks throughout the day.

Water: Please bring a **reusable water bottle** to stay hydrated throughout the day (and to help the environment)! Please label the bottle with your camper's name!

Smart Devices: Camp is a technology-limited zone. We ask that all cell phones and smart watches be left at home, but, if necessary, they must be put away for the day and only brought out for emergency purposes. This is to promote camaraderie and full participation in camp.



activities. This includes using cell phones as cameras, so please send campers with a separate camera if they would like to document all the fun.

Valuables: Please have your camper leave anything of sentimental value at home! This includes (but is not limited to) money, family heirlooms, favorite accessories, and stuffed animals.

Medications: Please check your camper's medications in with our Health and Inclusion Specialist on Monday mornings.



Daily Schedule

Below is a SAMPLE camp clock. We normally adhere to this schedule throughout the week, but we remain malleable and flexible day-by-day—that's the nature of camp! Drop-offs before 8:30am and pick-ups after 4:15pm will be charged for before/after care services respectively.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:00-8:30	Before Care	Before Care	Before Care	Before Care	Before Care
8:30-9:00	Drop Off	Drop Off	Drop Off	Drop Off	Drop Off
9:00-9:15	Flag & Housekeeping	Flag & Housekeeping	Flag & Housekeeping	Flag & Housekeeping	Flag & Housekeeping
9:15-10:00	Fire drill	All Camp Game	All Camp Game	All Camp Game	All Camp Game
10:00-10:15	Snack	Snack	Snack	Snack	Snack
10:15-11:15	Activity 1	Activity 1	Activity 1	Activity 1	Activity 1
11:15-12:15	Activity 2	Activity 2	Activity 2	Activity 2	Activity 2
12:15-12:45	Lunch (Staff Lunch A)	Lunch (Staff Lunch A)	Lunch (Staff Lunch A)	Lunch (Staff Lunch A)	Lunch (Staff Lunch A)
12:45-1:15	Camp Forever (Staff Lunch B)	Camp Forever (Staff Lunch B)	Camp Forever (Staff Lunch B)	Camp Forever (Staff Lunch B)	Camp Forever (Staff Lunch B)
1:15-2:15	Activity 3	Activity 3	Activity 3	Activity 3	Activity 3
2:15-2:30	Snack	Snack	Snack	Snack	Snack
2:30-3:30	Activity 4	Activity 4	Activity 4	Activity 4	Activity 4
3:30-3:45	Clean-Up	Clean-Up	Clean-Up	Clean-Up	Clean-Up
3:45-4:00	Flag	Flag	Flag	Flag	Flag
4:00-4:15	Pick Up	Pick Up	Pick Up	Pick Up	Pick Up

Thank you for reading this important information.

We look forward to an amazing summer at Mariposa Day Camp!

Haley Tilson, Outdoor Program Supervisor

Camp Line: 626-677-3644

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