Chapter 1: Welcome to Girl Scouts

Welcome to the great adventure of Girl Scouting! Thanks to volunteers like you, generations of girls have learned to be leaders in their own lives and in the world.

We know you’re busy and need to be efficient with your time. For that reason, Volunteer Essentials is an online reference at girlscoutsla.org for you to use as needed. When you have a question, simply look up the topic in the Table of Contents or Index, and you’ll find your answer. Think of Volunteer Essentials as your encyclopedia to Girl Scout volunteering: It’s here when you need it, but there’s no need to read it all today. This document is customized for our Girl Scouts of Greater Los Angeles council (GSLA) and contains Policies, Standards and Procedures. Therefore, it supersedes the National Guidelines.

Girl Scouts of Greater Los Angeles (GSLA) is one of the 112 Girl Scout councils (geographic areas) that make up our national organization, Girl Scouts of the USA (GSUSA). GSLA, a 501(c)(3) nonprofit, serves nearly 47,000 girls in partnership with more than 25,000 adult members and volunteers throughout the diverse communities of Los Angeles County and parts of Kern, San Bernardino, and Ventura counties. GSLA is the largest girl-serving nonprofit agency in Los Angeles, preparing girls for a lifetime of leadership through access to key experiences, connections, and programs in entrepreneurship, life skills, outdoors, and STEM.

Our administrative headquarters is located at 1150 S. Olive St., Los Angeles. GSLA service centers and Girl Scout stores are located in Palmdale, Santa Clarita, Woodland Hills, Inglewood, Long Beach, Upland, and Arcadia.

In addition, GSLA owns two mountain camp properties, where beginning to advanced campers may spend a day, week, or longer in the outdoors. The most popular camp activities include horseback riding, canoeing, swimming, archery, and adventure/challenge courses that include high ropes courses, climbing walls, and zip lines. GSLA also owns 10 outdoor program centers where girls are able to experience day camps, troop meetings, day or overnight events, and fun in the outdoors.

Girl Scouts’ mission is to build girls of courage, confidence, and character, who make the world a better place. In partnership with committed adult volunteers, Girl Scouts prepares girls for a lifetime of leadership through access to experiences, skills, and connections. The inclusive, all-female environment of a Girl Scout troop creates a safe space where girls can try new things, develop a range of skills, take on leadership roles, and just be themselves. Our Girl Scout Leadership Experience is a one-of-a-kind leadership development program that unleashes the inner G.I.R.L. (go-getter, innovator, risk taker, and leader) in every girl.

Girl Scouts embraces girls of all abilities, backgrounds, and heritage, with a specific and positive philosophy of inclusion. Each girl—without regard to socioeconomic status, race, physical or cognitive ability, ethnicity, primary language, or religion—is an equal member of Girl Scouts.

You can stay up-to-date with council news and opportunities by reading our various email newsletters and staying connected with us online:
- Website: girlscoutsla.org
- Facebook: facebook.com/GSLA
- Twitter: @GirlScoutslA (https://twitter.com/girlscoutsla)
- Instagram: @GirlScoutslA (instagram.com/girlscoutsla)
- YouTube: youtube.com/user/GirlScoutsLA
- LinkedIn: https://www.linkedin.com/company/girl-scouts-of-greater-los-angeles
- GSLA Blog: blog.girlscoutsla.org
We Are Girl Scouts

Girl Scouts was founded in 1912 by trailblazer Juliette Gordon Low. We are the largest girl-serving organization in the United States and a member of the World Association of Girl Guides and Girl Scouts (WAGGGS), a sisterhood of close to 10 million girls and adults in 145 countries.

Map of Girl Scouts of Greater Los Angeles' region and property locations
Our Mission and Vision
Girl Scouts builds girls of courage, confidence, and character, who make the world a better place. We are the preeminent leadership development organization for girls, and experts on their growth and development.

Girl Scout Promise
On my honor, I will try:
To serve God* and my country,
To help people at all times,
And to live by the Girl Scout Law.

*Girl Scouts of the USA makes no attempt to define or interpret the word “God” in the Girl Scout Promise. It looks to individual members to establish for themselves the nature of their spiritual beliefs. When making the Girl Scout Promise, individuals may substitute wording appropriate to their own spiritual beliefs for the word “God.” Note: This disclaimer appears in the National Leadership Journey adult guides, but not in the girls’ books. It is included here as a reminder to you, as a volunteer, that it’s your responsibility to be sensitive to the spiritual beliefs of the girls in your group and to make sure that everyone in the group feels comfortable and included in Girl Scouting. Please feel free to share this information with girls’ families.

Girl Scout Law
I will do my best to be and to,

honest and fair, respect myself and others,
friendly and helpful, respect authority,
considerate and caring, use resources wisely,
courageous and strong, make the world a better place,
and responsible for what I say and do and be a sister to every Girl Scout

Still Growing Strong
We are urban, rural, and suburban. We are in schools, churches, temples, mosques, public housing, foster homes, and detention centers. We are in virtually every zip code and in 92 countries around the world.

➢ 1.7 million girls in kindergarten through 12th grade
➢ 750,000 adult members working primarily as volunteers
➢ 60 million alumnae
➢ 112 councils throughout the United States
➢ 50 percent of female business leaders were Girl Scouts.
➢ 80 percent of female tech leaders were Girl Scouts
➢ 76 percent of female U.S. Senators were Girl Scouts.
➢ 100 percent of female U.S. Secretaries of State were Girl Scouts
➢ Virtually every female astronaut who has flown in space was a Girl Scout.
The Girl Scout Advantage:

Girl Scouts offers the best leadership development experience for girls in the world—one that is designed with, by, and for girls.

Girl Scouts unleashes the G.I.R.L. (Go-getter, Innovator, Risk-taker, Leader)™ in every girl, preparing her for a lifetime of leadership—from taking a nighttime hike under the stars to accepting a mission on the International Space Station; from lobbying the city council with her troop to holding a seat in Congress; from running her own cookie business today to tackling cybersecurity tomorrow.

Our Girl Scout Leadership Experience is a one-of-a-kind leadership development program for girls, with proven results.

The Challenge?

For girls, the door to confident leadership starts to close fairly early. For example, by age 6, girls believe boys are smarter and by age 10, a girl's self-esteem plummets.

The Advantage:

Girl Scouts is proven to help girls thrive in five key ways as they:

- Develop a strong sense of self.
- Display positive values.
- Seek challenges and learn from setbacks.
- Form and maintain healthy relationships.
- Identify and solve problems in the community.

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Girl Scouts takes the potential of girls, combines it with robust skill-building programming, and adds caring adult mentors and strong female role models.

Our Program

Everything a Girl Scout does centers around STEM, the outdoors, development of life skills, and entrepreneurship, and is designed to meet her where she is now and to grow along with her.

Whether she’s building a robotic arm, coding her first app, building a shelter in the backcountry, or packing for her first hike, a Girl Scout has an exciting array of choices to suit her interests at every age.

The Girl Scout Gold Award is the most prestigious award in the world for girls—and the most difficult to earn—and it’s only available to Girl Scouts.

It’s a one-of-a-kind opportunity for girls to engage in a rigorous process that calls for leadership at the highest level, as they tackle issues they feel passionately about.

Gold Award Girl Scouts:

- Earn college scholarships
- Demonstrate high educational and career outcomes
- Are active in their communities
- Access a powerful and supportive Girl Scout network
Connect Online
Girl Scouts of the USA

Connect with Girl Scouts of the USA at girlscouts.org, facebook.com/GirlScoutsUSA, and twitter.com/girlscoutsla.

GSGLA Website & E-Newsletters

Bookmark Girl Scouts of Greater Los Angeles’ website girlscoutsla.org, a key resource for up-to-date information, forms (explore the Forms Library), and events (in list or calendar format). The council also sends segmented e-newsletters that include important updates and program information (listed below). These dates are subject to change (typically less frequent when information is not needed to be dispersed.) IMPORTANT: If you unsubscribe from one newsletter or GSGLA Announcement, you will be unsubscribing from ALL council e-communications. If you have questions, contact communications@girlscoutsla.org.

- **Great News!**: Monthly council newsletter to all members.
- **Service Team Update**: Bi-weekly newsletter to all volunteers with service unit team positions.
- **Cookie Gram**: Seasonal (Jan–March) bi-weekly email with key updates related to the Girl Scout Cookie program.
- **Nut-e-Grams**: Seasonal (Sept–Nov) bi-weekly email with key updates related to the Girl Scout Fall Product Program.
- **Camp-raderie Courier**: Seasonal (June–Aug) monthly email with highlights from camp and important summer camp announcements.

On occasion, GSGLA will send special emails with time-sensitive, special opportunities, or vital announcements. If you are not receiving print or electronic communications from GSGLA, please let us know by emailing communications@girlscoutsla.org. You can also submit your troop stories and pictures.

GSGLA Social Media

There are many ways to stay connected and informed by following, liking, visiting, and using these resources:

**Facebook** (facebook.com/GSGLA): “Like” this page and find out first on Facebook! Here’s where the latest and greatest information is shared regarding upcoming events, deadlines, special contests, and opportunities. GSGLA members can also share photos on the page. Discussion and feedback as a “Comment” is both welcome and encouraged.

**Twitter** (twitter.com/girlscoutsla): This page is where GSGLA shares Girl Scout information that is relevant to the community at-large. @GirlScoutsLA

**Instagram** (instagram.com/girlscoutsla): Tag @GirlScoutsLA or use the hashtags #girlscoutsla and #gsgla in your public posts, and GSGLA might share it!

**Pinterest** (pinterest.com/girlscoutsla): This is a fun way for leaders to get ideas for troop meetings, activities, field trips, ceremonies, and more. (This is managed by program staff.)

**YouTube** (youtube.com/user/GirlScoutsLA): Here’s where viewers can find interviews with girls, messages from the GSGLA CEO, Gabbing with Girl Scouts episodes, sizzle videos, local news highlights, PSAs, instructional videos, and more.

**LinkedIn** (https://www.linkedin.com/company/girl-scouts-of-greater-los-angeles): GSGLA posts non-traditional volunteer opportunities, and GSGLA press releases and news coverage to those who follow GSGLA on LinkedIn.

**Pixielist** (thepixielistla.com): This is GSGLA’s classified website where volunteers can post listings about needing volunteers or supplies, etc. (This is managed by member services staff.)

**Blog** (blog.girlscoutsla.org): A fun and interactive way to celebrate all things GSGLA and learn more about our events and programs. Read first-person stories from girls, volunteers, staff (including CEO Theresa Edy-Kiene), and more.

**Plus, follow along with GSGLA’s CEO Theresa Edy-Kiene as she advocates for girls in Greater LA:**

**Instagram** (instagram.com/TheresaEdyKiene) @TheresaEdyKiene

**Twitter** (twitter.com/TheresaEdyKiene) @TheresaEdyKiene

**Facebook** (facebook.com/TheresaEdyKiene) @TheresaEdyKiene
Girl Scouting as a National Experience

Now that you’re a Girl Scout volunteer, you belong to a network of 1.7 million adults who share an important commitment to helping build girls of courage, confidence, and character, who make the world a better place. During your time as a volunteer, you will play an important role by guiding girls through the Girl Scout Leadership Experience (GSLE). The GSLE is the foundation of all Girl Scout program activities, describing what girls do in Girl Scouts, how they do it, and how they will benefit from their participation.

Through our national curriculum, girls learn about themselves and their values, and stretch to seek and meet challenges beyond what they might in other settings. They also learn to connect with friends, family, and community to create positive relationships and band together on issues of importance to them. Girls are challenged to look and think critically at the world around them and consider how they can best address significant problems they are passionate about solving. When girls participate in the GSLE, they experience 5 measurable leadership benefits or “outcomes.” No matter where girls live or what their age or background, as Girl Scouts they are part of a powerful, national experience.

What Girl Scouting Does for Girls

Girl Scouting guides girls to become leaders in their daily lives, their communities, and the world—helping them become the kind of person exemplified by the Girl Scout Law. When girls—as the Girl Scout Law states—are “honest and fair,” when they “use resources wisely,” and know how to be “courageous and strong,” they can be more successful in everything they do. It may start in school and on sports teams, but research shows that the courage, confidence, and character they develop as Girl Scouts follows them throughout their lives.

Girl Scouting has a practical approach to helping girls become leaders:

- When girls lead in their own lives, they **Discover** their values, skills, and the world around them. This helps them grow more confident and use their abilities to help themselves and others.
- When girls lead in their communities, they **Connect** with other people in a multicultural world. This helps them care about, inspire, and team with others locally and globally.
- When girls lead in the world, they **Take Action** to make the world a better place. They learn how to identify problems in their community and create solutions to fix them.

**Girl Scouts Take Action to Change the World**

Girls of all ages can make the world a better place. Watch the videos below to see Girl Scouts in action!
- Troop Inspires a School to Save Water
- Where the Sidewalk Ends
- Juniors Help Historic Building Save Energy

In other words: **Discover** + **Connect** + **Take Action** = **Leadership**. And everything you do with girls in Girl Scouting is aimed at giving them the benefits of these Three Keys to Leadership.
Fun with Purpose

Girl Scouting isn’t just about what we do; it’s also about how we do it. Girls will give almost any activity a try, as long as the volunteers guiding them take the right approach. Girl Scout activities ask adult volunteers to engage girls in three ways that make Girl Scouting unique from school and other extracurricular activities:

➢ **Girl-led**: Girls shape their experience by asking questions, sharing ideas, and using their imaginations. As a leader, allow girls to take an active role in making decisions and choosing activities. Of course, you’ll provide guidance appropriate to the age of the girls. But when girls play a critical role as decision makers in the planning and implementation of their activities, they are more engaged and active learners. Engagement is one of the most powerful determinants of success and well-being for people of any age.

➢ **Learning by doing**: This means hands-on learning that engages girls in an ongoing cycle of action and reflection. When girls actively participate in meaningful activities and later reflect on them, they obtain a deeper understanding of concepts and are more likely to master the skills the activities require. Make sure girls always have a chance to talk with each other—and you—after an activity. It doesn’t have to be formal, just get them talking and see what happens.

➢ **Cooperative learning**: Girls learn to share knowledge and skills in an atmosphere of respect and cooperation as they work together on a common goal. Great teamwork helps girls in school now and on the job later. Look for ways to help each girl contribute her unique talents and ideas to projects, help all girls see how their differences are valuable to the team, and coach girls to resolve their conflicts productively.

We call these three methods “processes.” Here’s how to start putting these processes into action with the girls in your group:

1. After you help girls choose a National Leadership Journey (there’s more information about those later in this chapter), make sure you get the adult guide that accompanies the Journey. The 3 Girl Scout Processes are already built into the activities. When you do the activities as written, you are already using the processes. As you read through that guide, look at how the activities, conversations, and choice-making options are set up using the three processes. Once you start practicing the processes, you’ll probably find that they become second nature when you’re with girls.

2. If you haven’t already, watch Girl Scouting 101, our online introduction to volunteering with Girl Scouts. (Contact your council for the password.) If you’ve already watched Girl Scouting 101, you may want to review its “What Girl Scouts Do” section to brush up on the processes.

3. Want more detail about the processes? Watch “Having Fun with Purpose: The 3 Processes of Girl Scouting” to see the processes in action.

One last tip about using the processes: Girls’ time in Girl Scouting isn’t a to-do list, so please don’t ever feel that checking activities off a list is more important than tuning in to what interests and excites girls and sparks their imaginations. Projects don’t have to come out perfectly, and girls don’t have to fill their vests and sashes with badges: what matters most is the fun and learning that happens as girls make experiences their own.

Girl Scout Participation in Activities with Other Scouting Organizations

To protect the integrity of the Girl Scout brand and reinforce our programming as unique, girl-only, and best in class, we must ensure that the activities in which Girl Scouts participate are:

- exclusive to the Girl Scout program
- safe and girl-led, and
- conducted under the appropriate supervision of Girl Scouts.

Associating with organizations who do not have a similar brand history, program portfolio, and track record for safety dilutes and tarnishes our brand, and allows other scouting organizations to leverage the reputation of Girl Scouts for their own purposes.
5 Ways Girl Scouts Builds Girl Leaders

Girl Scouts’ mission is to build girls of courage, confidence, and character, who make the world a better place. Since 1912, girls have explored new fields of knowledge, learned valuable skills, and developed strong core values through Girl Scouts. Today Girl Scouts is, as it always has been, the organization best positioned to help girls develop important leadership skills they need to become successful adults.

At Girl Scouts, guided by supportive adults and peers, girls develop their leadership potential through age-appropriate activities that enable them to discover their values, skills, and the world around them; connect with others in a multicultural environment; and take action to make a difference in their world. These activities are designed to be girl led, cooperative, and hands-on—processes that create high-quality experiences conducive to learning.

When girls participate in Girl Scouts, they benefit in 5 important ways:

**STRONG SENSE OF SELF**
Girls have confidence in themselves and their abilities, and form positive identities.

**POSITIVE VALUES**
Girls act ethically, honestly, and responsibly, and show concern for others.

**CHALLENGE SEEKING**
Girls take appropriate risks, try things even if they might fail, and learn from mistakes.

**HEALTHY RELATIONSHIPS**
Girls develop and maintain healthy relationships by communicating their feelings directly and resolving conflicts constructively.

**COMMUNITY PROBLEM SOLVING**
Girls desire to contribute to the world in purposeful and meaningful ways, learn how to identify problems in the community, and create “action plans” to solve them.
Why do these five outcomes matter?

When girls exhibit these attitudes and skills, they become responsible, productive, caring, and engaged citizens. But don't take our word for it! Studies show that the development of attitudes, behaviors, and skills like confidence, conflict resolution, and problem solving are critical to well-being and rival academic and technical skills in their capacity to predict long-term positive life outcomes.

Youth who develop these five outcomes...

1. Are happier, healthier, and less likely to engage in problem behaviors or be victimized. Youth who develop competencies such as perseverance, positive self-esteem, and sociability have lower rates of obesity, depression, and aggression, and show greater life satisfaction and well-being than those who do not develop such attributes/skills.

2. Achieve more academically and feel more engaged in school. Youth who participate in programs that promote the attributes and skills linked with our five outcomes show stronger academic performance and school engagement compared to those who do not. When students are more self-aware and confident about their learning capabilities, they try harder and persist in the face of challenges.

3. Become strong job applicants. While employers want new hires to have technical knowledge related to a given job, those skills are not nearly as important as good teamwork, decision-making, and communication skills. Yet many employers around the world report that job candidates lack these attributes.

4. Become successful, well-adjusted adults. Kindergarteners who learn how to share, cooperate with others, and be helpful are more likely to have a college degree and a job 20 years later than youth who lack these social skills. They are also less likely to have substance-abuse problems and run-ins with the law.

Join Girl Scouts today! girlscouts.org

**Who Can Join Girl Scouts - and How?**

Girl Scouts is about sharing the power of G.I.R.L. (unleashing the inner Go-getter, Innovator, Risk-taker, and Leader in girls and women). Any girl—from kindergarten through 12th grade—can join Girl Scouts. Girl Scout volunteers are also a diverse group—you may be a college volunteer working on a community-action project, a parent volunteer ready for an outdoor adventure with your daughter’s group, or any responsible adult (female or male, who has passed the necessary screening process) looking to help prime girls for the day when they’ll lead, however and wherever they choose.

All members, both girls and adults, share the Girl Scout Promise and Law. Each member also agrees to follow safety guidelines and pay the annual membership dues of $25. (Adults have the option to purchase a lifetime membership.)

**Girls at Every Grade Level**

| Girl Scouts is for all girls in grades K-12 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| Daisies | Brownies | Juniors | Cadettes | Seniors | Ambassadors |
| ![daisy](girl-scouts.png) | ![brownies](girl-scouts.png) | ![juniors](girl-scouts.png) | ![cadettes](girl-scouts.png) | ![seniors](girl-scouts.png) | ![ambassadors](girl-scouts.png) |

Girl Scouts is not based on ability or what a girl can accomplish. Rather, the idea is that girls of the same grade all have something unique to offer and that girls bond best when they have those shared experiences. The Girl Scout program and experiences grow as the girls do, introducing girls to new age-appropriate experiences along their K-12 continuum. The progression model is designed to be about a girl’s journey with other girls in the same level.

If a girl is enrolled in a school district’s transitional kindergarten program, and will turn five years old before Dec. 2, she can be registered as a Daisy Girl Scout.

**Juliettes**

Girl Scouts of Greater Los Angeles uses the title “Juliette” for a girl who registers in Girl Scouts individually, rather than as part of a specific pathway. As Juliettes, girl members:

- Register without being part of a troop, camp, series, or other pathway (but may participate in any of them other than the troop pathway).
- Are full members of Girl Scouts of the USA and Girl Scouts of Greater Los Angeles and may participate in GSGLA and national events.
- Are part of a service unit (council geographic area) and may participate in service unit events with an adult partner. Some events may require an additional service unit fee.
- May earn badges, Journey leadership awards, and other official Girl Scout awards for their grade level, including the Girl Scout Bronze, Silver, and Gold Award.
- May earn religious recognitions sponsored by their faith community or the My Promise, My Faith Award by Girl Scouts.
- May take part in GSGLA’s Girl Scout Cookie and Fall Product programs.
- May attend GSGLA and service unit summer day camps and resident camps.

Additional information about the Juliette Pathway can be found in the Juliette Guidebook as well as discussed with your support specialist.
Girl Scouts’ Organizational Structure
Girl Scouts is the world’s largest organization of and for girls! Three core structures support all these members: the national headquarters, GSGLA, and your volunteer support team.

National Organization and Worldwide Sisterhood
The national office of Girl Scouts of the USA (GSUSA), located in New York City, employs roughly 300 employees. GSUSA is a member of the World Association of Girl Guides and Girl Scouts (WAGGGS). Visit GSUSA online (girlscouts.org), where you’ll find a wealth of resources for both girls and volunteers.

Global Girl Scouting ensures that girls have increased awareness about the world, cross-cultural learning opportunities, and education on relevant global issues that may inspire them to take action to make the world a better place. Visit Global Girl Scouting here: http://www.girlscouts.org/en/about-girl-scouts/global.html for additional information.

Since 1925, USA Girl Scouts Overseas (USAGSO), a division of Global Girl Scouting, has helped ease the transition for American families relocating overseas by offering the familiar traditions and exciting opportunities of Girl Scouting to girls abroad. USAGSO now serves thousands of American girls living overseas, as well as girls attending American or international schools. Through Global Girl Scouting, members participate in World Thinking Day on Feb. 22, visit the four WAGGGS world centers, participate in international travel, promote global friendship and understanding by supporting the Juliette Low World Friendship Fund, and take action on global issues.

Our Council
Girl Scout councils are chartered by the national office to attract and retain members in a geographic area, provide ways for girls to participate in Girl Scouting, create an environment that reflects Girl Scout values and ideals, manage volunteers’ experience with Girl Scouting, and keep girls and volunteers as safe as possible. The national office provides support materials and processes to all councils to ensure that the Girl Scout experience is nationally consistent.

You are part of Girl Scouts of Greater Los Angeles (GSGLA). Girl Scouts is a volunteer-driven organization. We have more than 25,000 volunteers and adult members, as well as more than 150 professional staff to bring Girl Scouting to nearly 47,000 girls in our area. Once troops are registered, they are offered training and support by GSGLA.

Girl Scouts of Greater Los Angeles serves all of Los Angeles County and parts of San Bernardino, Ventura and Kern counties representing 350 communities and spans over approximately 6,000 square miles. Our administrative headquarters is located at 1150 S. Olive St., Los Angeles.

GSGLA Service Centers and GSGLA Stores
Girl Scouts of Greater Los Angeles operates seven service centers with retail stores located at each. Our service centers are based throughout Greater Los Angeles in Palmdale, Santa Clarita, Woodland Hills, Long Beach, Upland, Arcadia, and Inglewood.

GSGLA Store Information
Our GSGLA retail stores are available as a walk-in resource, where professional and knowledgeable GSGLA staff can personally assist girls, parents, and volunteers with their Girl Scout needs and questions. Our stores carry uniforms, insignia, earned badges, and program materials that are needed by both girls and adults. Beyond the core basics, we also stock coordinating accessories, apparel, miscellaneous camp merchandise, fun patches, jewelry, and other gift items.
Official Dress Code

The GSUSA National Board updated the Girl Scout uniform policy as of October 2008 to reflect the changing needs of our members and transformation of the Girl Scout Leadership Experience. Girl Scouts at each level have one required element (Tunic, Sash or Vest) for the display of official pins, badges, and awards which will be required when girls participate in ceremonies or officially represent the Girl Scout Movement. For all girls, this unifying look is combined with a solid white polo shirt, a scarf, a khaki pant or a skirt. For adult members, the unifying look of the uniform is a Girl Scout official scarf, or tie for men, worn with the official membership pins, and combined with their own navy-blue business attire. Take note, a navy adult vest is now available as part of the uniform for women volunteers. Girl Scouts at the Daisy and Brownie levels will continue to have a full uniform ensemble available. For more details regarding the uniform and dress code, please see the “Uniforms” section.

Girl Scout Kits

My Girl Scout Kit #1– We build it for you.

This kit is a great way for every girl to begin their Girl Scout journey or for bridging to their next Girl Scout level. This kit is available to purchase in GSGLA Stores and online.

Girl Scout Kit #1 includes the following six items:

2. Choose- Tunic, Vest or Sash (depending on grade level).
3. Required- Troop Numerals, Council ID Set and American Flag Patch.
4. Required- Insignia Tab, World Trefoil Pin and Membership Pin.
5. Select from any Official Girl Scout Apparel (Polo, T-shirt, Skirt, Skort, and/or Outerwear).
6. Kits with a total purchase cost of $50 or more will receive a free “Girl Power” tote bag ($14 value).

My Girl Scout Kit #2– Build your own kit.

This kit is perfect for the returning Girl Scout. It’s for a Girl Scout of any grade level who wants to select what they need for the year. This Kit #2 is available to purchase in GSGLA Stores ONLY.

Girl Scout Kit #2 includes the following six items:

1. Choose- Girl’s Guide, a Journey or Badge Requirement. (Badges/Awards are not in criteria).
2. Select from any official Girl Scout apparel (Polo, T-shirt, Skirt, Skort, Outerwear)
3. Select any Girl Scout accessories (Jewelry, Socks, Hair Ties)
4. Select any program Items (STEM Kits, Outdoor/Camping, Cookie)
5. Select any GSGLA Council items.
6. Kits with a total purchase cost of $50 or more will receive a free “Girl Power” tote bag ($14 value).

Say “Yes to the Vest” Volunteer Kit

Volunteers now have their own kit! Lead by example with the new uniform vest for adults by using it to proudly display your insignia and own awards. Fun patches can be worn on the back as well.

Please note: The adult vest may not be used to display badges or awards earned as a girl.

This kit is available to purchase in GSGLA Stores ONLY.

Here’s what can be bought to be eligible for the free tote:

1. Must purchase the navy vest. $30
2. Can purchase the insignia for vest – American Flag, Council ID, Volunteer Insignia Patch, Troop #s
3. Can purchase other adult items such as... scarves, shirts, hats, jewelry...
4. Meet or exceed $50 minimum, Get a Free Girl Scout tote bag.
**Bridging Kits** – Bridging awards mark a girl’s transition from one leadership level to the next. An exciting time in a Girl Scout’s life, the earning of the award and completion of the activities are designed to emphasize the continuity of one Girl Scout program and to welcome girls to an anticipated “next level”.

Volunteers can give these “kits” to their Girl Scouts at their troop bridging ceremony. Each kit includes the must have items that are presented to girls bridging from one Girl Scout level to the next. Busy volunteers really appreciate having everything pulled together for them. You can other badges they have earned and other celebratory goodies into the kit as well. These kits are available in GSGLA stores and online.

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<th>Bridge to Girl Scout Brownie</th>
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<tr>
<td>Bridge to Girl Scout Junior</td>
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Did you know?

**GSGLA stores do in-store and off-site events**
GSGLA retail stores are always trying to support the current season with coordinating merchandise. We strive to have relevant items for “Back to Troop”, “Cookie Time”, Award Recognitions, End of Year/Graduation, Camp and holidays. We create merchandise specific to Girl Scouts Greater Los Angeles that is offered in our stores only. Often, we take this merchandise and more to Cookie Kick-offs, Family Fit Fair, Volunteer Conference and other special events. You can find out about our mobile store and in-store events and other store information in Great News and other GSGLA newsletters each month.

**GSGLA stores take special orders**
GSGLA retail stores accept orders by phone and email with a credit card. You will be contacted by GSGLA staff during store hours to confirm your order. During this call, pick-up time or shipping arrangements will be made. On large quantities, retail staff appreciate orders being placed at least two weeks in advance to assure needs are being met. We will do whatever we can to help you get what you need.

*By purchasing items at one of our local council shops, or through our online store, you’re helping Girl Scouts Greater Los Angeles provide quality programs and activities for our girls.*

**GSGLA Store Payment Information:**
- We accept cash, check, GSGLA Gift Cards, MasterCard, VISA, American Express, and Discover.
- Troop checks MUST be countersigned by 2 authorized signatories.

**GSGLA Return Policy:**
- Within 15 business days of original purchase.
- Must be accompanied by the original sales receipt.
- May be returned at any GSGLA store, regardless of which GSGLA store it was purchased at.
- Merchandise must be in saleable condition. Tags attached.
- **No returns on seasonal, discounted or clearance items. These sales are final.**
- Stores cannot accept returns on items purchased online; see your invoice for return policy.

**GSGLA Refund Policy:**
- Credit card purchases will be refunded to the original card number.
- Cash purchases are refunded in cash ONLY if $10.00 or less. Refunds greater than $10.00 will be in the form of a GSGLA gift card.
- Check purchases are refunded the same as cash with a 10-day waiting period.
- GSGLA gift card purchases are refunded back onto a GSGLA gift card.

**Online Shopping** is available to customers 24/7. You can go to – [girlscoutsla.org](http://girlscoutsla.org) and click on the “Shop” tab. On the shop page, click on the icon labeled “Online Shop Open 24/7.” This will take you to the online store for convenient shopping.

**GSGLA Store Locations and Hours** (As of 10/1/19)
Store hours may be subject to change due to staffing, holidays, off-site events and staff meetings. Additionally, all GSGLA service centers and stores are closed the 2nd and 4th Mondays of each month. Please visit [girlscoutsla.org/en/shop/location-hours.html](http://girlscoutsla.org/en/shop/location-hours.html) to get the most updated store hour information.

*Please note that service center hours are different from the store hours.*
<table>
<thead>
<tr>
<th>Store Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Contact</th>
<th>Email</th>
<th>Summer Hours</th>
<th>Regular Hours</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arcadia Service Center GSGLA Store</td>
<td>101 E. Wheeler Ave. Arcadia, CA 91006</td>
<td>(626) 677-2217</td>
<td>(626) 677-2417</td>
<td>Laura Nelson</td>
<td><a href="mailto:nelson@girlscoutsla.org">nelson@girlscoutsla.org</a></td>
<td>Summer Hours: July: Tues.-Fri.: 10 a.m.–5 p.m. Aug.: Open regular hours</td>
<td>M, W-F: 10 a.m.–5 p.m. Tues.: 10 a.m.–6:30 p.m.</td>
<td>Open the first Saturday of each month, 9 a.m.–1 p.m. except July, Aug., Sept. and holiday weekends.</td>
</tr>
<tr>
<td>Long Beach Service Center GSGLA Store</td>
<td>4040 N. Bellflower Blvd. Long Beach, CA 90808</td>
<td>(626) 677-2287</td>
<td>(626) 677-2487</td>
<td>Terri McGuire</td>
<td><a href="mailto:tmcguire@girlscoutsla.org">tmcguire@girlscoutsla.org</a></td>
<td>Summer Hours: July: Tues.-Fri.: 10 a.m.–5 p.m. Aug.: Open regular hours</td>
<td>M-W, F: 10 a.m.–5 p.m. Thurs.: 10 a.m.–6:30 p.m.</td>
<td>Open the first Saturday of each month, 9 a.m.–1 p.m. except July, Aug., Sept. and holiday weekends.</td>
</tr>
<tr>
<td>Inglewood Service Center GSGLA Store</td>
<td>423 N. La Brea Ave. Inglewood, CA 90302</td>
<td>(626) 677-2255</td>
<td>(626) 677-2455</td>
<td>Veronica Jones</td>
<td><a href="mailto:vjones@girlscoutsla.org">vjones@girlscoutsla.org</a></td>
<td>Summer Hours: July: Tues.-Fri.: 10 a.m.–5 p.m. Aug.: Open regular hours</td>
<td>M-W-F: 10 a.m.–5 p.m. Tues.: 10 a.m.–6:30 p.m.</td>
<td>Open the first Saturday of each month, 9 a.m.–1 p.m. except July, Aug., Sept. and holiday weekends.</td>
</tr>
<tr>
<td>Upland Service Center GSGLA Store</td>
<td>313 East Foothill Blvd. Upland, CA 91786</td>
<td>(626) 677-2291</td>
<td>(626) 677-2491</td>
<td>Sandi Schmidt</td>
<td><a href="mailto:sschmidt@girlscoutsla.org">sschmidt@girlscoutsla.org</a></td>
<td>Summer Hours: July: Tues.-Fri.: 10 a.m.–5 p.m. Aug.: Open regular hours</td>
<td>M-T, TH-F: 10 a.m.–5 p.m. Wed.: 10 a.m.–6:30 p.m.</td>
<td>Open the first Saturday of each month, 9 a.m.–1 p.m. except July, Aug., Sept. and holiday weekends.</td>
</tr>
<tr>
<td>Palmdale Service Center GSGLA Store</td>
<td>41307 12th Street West, Suite 105 Palmdale, CA 93551</td>
<td>(626) 677-2373</td>
<td>(626) 677-2573</td>
<td>Sharon McNally-Mobley</td>
<td><a href="mailto:smcnally-mobley@girlscoutsla.org">smcnally-mobley@girlscoutsla.org</a></td>
<td>Summer Hours: July: Wed. &amp; Fri.: 11 a.m.-5 p.m. Aug.: Wed. &amp; Fri.: 11 a.m.-5 p.m.</td>
<td>Wed. &amp; Fri.:10 a.m.4:00 p.m. Wed. &amp; Fri. closed 1:30-2:00 p.m. for lunch</td>
<td>Open the first Saturday of each month, 9 a.m.–1 p.m. except July, Aug., Sept. and holiday weekends.</td>
</tr>
</tbody>
</table>

*Wed. & Fri. closed 1:30-2:00 p.m. for lunch
Santa Clarita Service Center GSGLA Store (Off of the 14 Fwy)
18316 Soledad Canyon Road
Santa Clarita, CA 91387
Phone: (626) 677-2373
Fax: (626) 677-2573
Contact: Sharon McNally - Mobley
Email: smcnally-mobley@girlscoutsla.org

Summer Hours
July: Tues. & Thurs.: 10 a.m.–5 p.m.
Aug.: Tues. & Thurs.: 10 a.m.–5 p.m.
*Tues. & Thurs. closed 1:30-2:00 p.m. for lunch

Regular Hours
Tues. & Thurs: 10 a.m.-5:00 p.m.
Tues. & Thurs. closed 1:30-2:00 p.m. for lunch
Open the second Saturday of each month, 9 a.m.–1 p.m. except July, Aug., Sept. and holiday weekends.

Woodland Hills Service Center GSGLA Store (Off of the 101 Fwy)
20931 Burbank Blvd., Suite A
Woodland Hills, CA 91367
Phone: (626) 677-2305
Fax: (626) 677-2505
Contact: Allison Stevens
Email: astevens@girlscoutsla.org

Summer Hours
July: Tues.–Fri.: 10 a.m.–5 p.m.
Aug.: Open regular hours

Regular Hours
M-W, F.: 10 a.m.–5 p.m.
Thurs.: 10 a.m.–6:30 p.m.
Open the first Saturday of each month, 9 a.m.–1 p.m. except July, Aug., Sept. and holiday weekends.

Store Social Media
For retail announcements, specials and the latest information on Girl Scout events follow us on the following:
facebook.com/GSGLA
twitter.com/GirlScoutsLA
instagram.com/GIRLSCOUTSLA/

Guidelines for Using the Girl Scout Logo
Unauthorized usage of the Girl Scout logo on merchandise is not permitted. Unauthorized usage of the Girl Scout name and trademarks may result in diminished value of the Girl Scout brand. To ensure optimum brand identity, we need to be clear and consistent about the messages our products and designs convey to Girl Scouts, non-Girl Scouts, and potential Girl Scouts. Therefore, everyone in Girl Scouting has a role in protecting the Girl Scout name and trademarks against unauthorized, inconsistent, and unlicensed use. GSGLA approval is needed for any usage of the Girl Scout logo or branding marks or symbols, including on merchandise, mass printed materials, and websites. Contact communications@girlscoutsla.org for questions.

Licensing and Vendors
To protect the Girl Scout brand, volunteers should consult with GSGLA store manager for any merchandise being customized for their event (e.g. day camps, service unit events, etc.) that will use the Girl Scout name, logo, or trademark. Merchandise for resale or offered as part of a fee-based events, including camp, must be purchased from official Girl Scouts of the USA licensed vendors. All merchandise utilizing the Girl Scout logo or brand marks and symbols must be approved by GSGLA. Contact communications@girlscoutsla.org for questions.
Supporting Our Mission

**G.I.R.L. Fund (formerly Family Partnership)**

The G.I.R.L. Fund fuels Girl Scouts' staying power in Greater Los Angeles. By making yearly donations to the annual fund, you are supporting our council’s lifeblood: ongoing operations, like programming, camp, volunteer support, financial assistance for girls, and much more. We rely on annual gifts to the G.I.R.L. Fund to maintain and grow our time-tested leadership program, granting girls access to hundreds of girl-led experiences, skill-building opportunities, and a connection to supportive adults in an inclusive community. Read more at Girlscoutsla.org/GirlFund

**Designate Your Gift**

G.I.R.L. Fund donors can choose where their money goes. And there are lots of incredible initiatives at GSGLA that need support! Give to the G.I.R.L. Fund and designate your gift to the area that is closest to your heart – or let us decide and designate to GSGLA’s Greatest Need. Areas of support include:

- OUTDOOR EXPERIENCES
- ENTREPRENEURSHIP PROGRAMS
- LIFE SKILLS
- FINANCIAL ASSISTANCE
- MORE GIRLS IN UNDERSERVED AREAS
- STEM PROGRAMS

As special thank you, gifts of $25+ will receive a G.I.R.L. Fund patch. Start your patch collection or give to your Girl Scout to display on her vest or sash!

**G.I.R.L. Fund Champions**

Our volunteers and families make the G.I.R.L. Fund possible! Do you believe in the power of every G.I.R.L. (Go-Getter, Innovator, Risk-Taker, and Leader)? Are you excited to tell others why funding Girl Scouts is so important? Then you might be the perfect person to join the G.I.R.L. Fund team! We’re looking for parents, troop leaders, or service unit leaders who want make a difference for Girl Scouts of Greater Los Angeles by advocating for the G.I.R.L. Fund.

If you are interested in learning more about G.I.R.L. Fund Champions or would like to recommend a volunteer, contact us at giving@girlscoutsla.org.

**Frequently Asked Questions**

**I pay membership dues, why does GSGLA need donations?**

Annual membership dues go directly to our national organization, Girl Scouts of the USA (GSUSA). In contrast, 100% of all gifts made to the G.I.R.L. Fund stay within our council to support local girls and local volunteers, like you.

**My daughter participates in cookie and fall product programs why are donations still needed?**

Even with funds raised through these programs we fall short of covering all the expenses needed to create the Girl Scout Leadership Experience. We invest $467 per girl, per year, to provide the GSLE. Product program proceeds, retail, and program fees bring in about $418 per girl – that still leaves a gap of $49 per girl - this is why we need your help!

**Contact**

For more information, visit girlscoutsla.org/girlfund, email giving@girlscoutsla.org, or call (213) 213-0123.
Other Ways to Give

Workplace Gifts
Many companies and organizations offer their employees the opportunity to donate to charities through payroll deduction. You may be able to have deductions from your paycheck donated directly to GSGLA. It’s easy to set-up and can make a tremendous difference in our fundraising efforts. Contact Fund Development (giving@girlscoutsla.org) to learn more.

Corporate Matching Program
Double your impact! Many corporations have matching gift programs where a company will match an employee’s monetary gift or volunteer hours. Contact your employer to find out more about their matching gift program guidelines. We are happy to help process any necessary documents regarding your matching gift or your volunteer hours.

If you participate in your company’s matching gift program, you have the option to designate the gift to support your troop, group, Juliette, service unit, GSGLA, or a combination of the five.

See Donation Pass Through for instructions on how to pass a gift through to a troop, group, Juliette, or service unit (Chapter 5: Finances, Collaborating with Supporters)

See Gift Amount Limits directly to troops for annual giving limits for donors by level. (Chapter 5: Finances, Collaborating with Supporters)

Other Gift Options
- Juliette Gordon Low Society – Consider a planned gift. Leave a legacy through a bequest, retirement plan assets, or life insurance.
- Stock - Stock gifts of appreciated stock can yield tax benefits because they are deductible from your income tax at their fair market value. This kind of gift helps you avoid capital gains tax.
- Cars - Receive maximum legal tax deductions and possibly a partial cash payment for qualified donations of a car, boat, RV, truck or motorcycle. Pickup of qualified donations is always free to donors anywhere in the nation. Our office can help you coordinate this gift!
- Ralphs - Each time you buy groceries at Ralph’s, a percentage of your purchase can support the Girl Scouts of Greater Los Angeles. For more information please visit: ralphs.com/asset/ralphs_instructions_2016-2017
- AmazonSmile - Amazon donates 0.5% of the price of your eligible AmazonSmile purchases to the charitable organization of your choice. Choose “Girl Scouts of Greater Los Angeles” as your charity of choice and watch your shopping benefit our girls.

Contact: For more information, email giving@girlscoutsla.org or call (213) 213-0123.
Adult Learning Opportunities

Girl Scouts strives to provide you with the necessary information to successfully manage your group of girls and to let you know how and where you can get additional information on certain topics when you want to learn more. Volunteer learning is offered in a variety of ways to best meet your unique learning styles: written resources, face-to-face learning, live/recorded webinars, and interactive online training.

The Go Teams for Adult Educators, Curriculum, Outdoor Program, Travel, Special Events & Money Earning (SEME), and Health & Safety have all contributed to these course(s) for all volunteers. These volunteer teams have created the curriculum for online, classroom, and webinar courses for you. To learn more about Go Teams, visit: http://www.girlscoutsla.org/pages/for_volunteers/GoTeams.html.

Adult Education is offered to Girl Scouts to support and enable adults to respond effectively to the needs of today’s girls.

GSGLA’s Volunteer Training

GSGLA requires specific training of volunteers to ensure they understand the Girl Scout organization and the duties of the position for which they are volunteering. The Basic Leader and Grade Level courses or their equivalent online modules are to be completed within 3-6 months of your appointment as a leader or co-leader and others are to be completed when you are ready to take on more challenges (Indoor Overnight, SEME, etc.). Our adult education classes are quality courses conducted by skilled and enthusiastic volunteer adult educators who are eager to assist you. Take advantage of as many courses as you can. The training you take as an adult volunteer will assist you in providing the best growth experience for girls. All of our learning opportunities ensure that you have the support you need in Girl Scouting. GSGLA provides you with the resources and guidance necessary to fulfill your role as a Girl Scout volunteer – learning will not only help you work more effectively with Girl Scouts but will also introduce new skills and behaviors into your work life, relationships, and personal development. In the end, your service will be recognized and evident to all the girls you help become confident, courageous, and character-driven young women.

Leader Training Progression Steps – Use this chart to help you with your training progression.

- **Step 1** Volunteer Screening
  - Registered member - Background screening (every 3 years)
  - Welcome video

- **Step 2** Basic
  - New Leader Orientation
  - Basic Leader Training (BLT) or online equivalent within 3-6 months of appointment
  - Grade Level training - Daisy, Brownie, Junior, Cadette, Senior/Amb or online equivalent within 3-6 months of appointment

- **Step 3** Overnights
  - First Aid /CPR /AED Certification (every 2 years) Required for all following activities.
  - Indoor Overnight Training (IO) taken at least 6-8 weeks before overnight - Required for all following activities.

- **Step 4** Progressive
  - Camping Skills taken at least 6-8 months before campout
  - Domestic Troop Travel (DTT) taken at least 6 - 8 months before traveling

- **Step 5** Advanced
  - Backpacking taken at least 6-8 months prior to activity
  - International Travel taken at least 18-24 months before activity
Online Training
Girl Scouts of Greater Los Angeles has an online training site to help you with your learning needs 24/7. All volunteers are invited to create an account and log into our online training site at https://gsglaonlinetraining.org/login/index.php. Access this site directly using the link or through our GSGLA website at girlscoutsla.org. Access Girl Scout information on many topics, when you need it, whether you are at home or on the go. Our online learning is available through your smartphone, tablet, or computer. Learning modules are developed to be topic specific, short, and at your fingertips. Earn virtual badges for modules and courses. Some courses require several modules to be completed in order to earn the next level of virtual badges. Earn them all!

➢ The Be A Troop Leader column offers modules that cover Basic Leader* and Grade Level* Girl Scout information. These are marked with green “required” labels and topics include: New Troop Leaders, About Girl Scouts, Troop Management, Troop Finances, and Girl Scout Safety.
➢ The Be A Troop Volunteer column offers modules and recorded webinars that cover troop positions parents and other volunteers can help fill such as Troop Treasurer, Troop Driver, Troop First-Aider, Troop Camper Advisor, Troop Travel Advisor, Event Director, and Troop Product Programs Chair.
➢ The Be A Service Unit Volunteer column offers modules and recorded webinars for service unit team members for basic position training, such as Manager, Recruiter, Treasurer, Troop Consultant, Placement Coordinator, Communications/Public Relations, and Cookie Chair and Mentor.

*to be completed within 3-6 months of appointment as leader or co-leaders(s)

Live Webinars
GSGLA offers live webinars for many of our face-to-face classes. Learn from the convenience of your home and avoid traffic. To get the most from our live webinars read the information below:

Webinar Tips:
1. You will need microphone/speakers, or a telephone to call in to the Webinar along with your computer. A headset is recommended if you have one. *Please note: the telephone number is NOT a toll-free number.
2. When you connect to the session, audio over the internet (VoIP), audio quality may vary depending on the audio software, hardware, operation system, and Internet connection being used. Make sure to close out of any unused browsers and applications that share your internet connection.
3. There is a free app for tablets and phones that will cost nothing if used with Wi-Fi, otherwise data charges may be billed. Visit these sites for more information:
   a. Apple Devices
   b. https://support.logmeininc.com/gotowebinar/help/gotowebinar-app-for-ios-faqs-g2w060017
   c. Android Devices
   d. https://support.logmeininc.com/gotowebinar/how-to/how-to-join-a-webinar-on-an-android-device-000084149
4. If more than one person will be viewing the Webinar on the same computer, make sure all participants can see the screen and hear the audio. Please make sure to notify your moderator, through the question box, the names and email addresses of those additional viewers, so they receive training credit.
5. If you are unable to log in to the Webinar on time, you will miss vital information, so don’t be late!
6. Set yourself up in a spot where you won’t be distracted. This will allow you to get the most out of the course, while still being in the comfort of your own home.

**Face-to-Face Classes**

Face-to-Face classes are great for those who enjoy the social interaction of a regular class. If you like to ask questions to an actual person, and hear firsthand new ideas for exciting activities or places to go; this option is for you. We continue to offer face-to-face classes at locations throughout GSGLA. You can register for these classes through the event calendar or eBiz.

Children may not attend the training. Childcare facilities are not available at course locations, and children may not sit with an adult or in another part of the facility while the adult is attending class. Please do not bring children. Training is open to all adult volunteers. Girls may attend trainings if the training has been designed for them.

**What to bring to a Class:**

- Training Card, if you don’t have one, we can provide one for you
- Journey adult and girl book for grade level and basic leader classes
- Any resources/directions listed in confirmation email
- Snacks, drinks, pen, and paper for note taking

*Note - With the addition of our online training site, many classes will undergo changes in their names and content. For the latest information on these class changes, check the event calendar. [http://www.girlscouts-la.org/en/events/event-calendar.html](http://www.girlscouts-la.org/en/events/event-calendar.html)

**Course Listings**

**Basic Leader Training** – Online, Live Webinar, Classroom - for new and/or returning leaders and co-leaders of girls of any grade level. Learn how to run a troop meeting along with badges, Journeys, finances, and how to put it all together. Discuss, ask questions, and get ideas from other leaders to make your troop experience the best it can be. Equivalent online modules are marked with a green ‘required’ label

**Daisy Grade Level** – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in Kindergarten and 1st grade. You will learn everything about Girl Scout Daisies! How they act, what they wear (uniforms), the proper progression for finances, product programs, events, outings, as well as games, songs, arts, and crafts. Learn more about the Daisy Journeys and Petals; how to use them creatively and effectively. Equivalent online modules are marked with a green ‘required’ label

**Brownie Grade Level** – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in 2nd and 3rd grade. What do Girl Scout Brownies do? More than Daisies! Learn all about Brownies in this class. Get tips on age-appropriate arts and crafts, outings, games, songs, ceremonies, as well as behavior, and troop management. There will be basic Journey and badge tips, how to use them creatively and effectively. Equivalent online modules are marked with a green ‘required’ label

**Junior Grade Level** – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in 4th and 5th grades. Junior Girl Scouts can do more! More of what? This class will give you lots of ideas for more of what these girls can do. Learn about Junior Journeys, badges, and the leadership awards, such as the Bronze Award; the highest award Juniors can earn. Girls like to get out and do things; learn more about progression of outings, travel, and the outdoors. Equivalent Online modules are marked with a green ‘required’ label

**Cadette Grade Level** – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in 6th, 7th, and 8th grades. Helpful hints and tips for running a Cadette Girl Scout troop. What changes are these girls going through? Plenty! More importantly, how do you need to change to keep them engaged? How to keep them involved using fun and meaningful activities while keeping it Girl Led. Learn about the LIA Award, Leadership Pin, and the Silver Award basics. Get more Journey and badge ideas to keep it creative and meaningful. Equivalent online modules are marked with a green ‘required’ label
Senior / Ambassador Grade Level – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in 9th and 10th grades (Seniors) and 11th and 12th grades (Ambassadors). Your girls are in high school - now what? Get tips on how Senior Girl Scouts and/or Ambassador girls run their troops. These girls have special needs for flexibility as their lives get busier. Learn how to adapt to their changing needs as they mature into young adults. The girls still work on Journeys and badges at these levels, learn how to keep them Girl Led. Get basic information on the Gold Award. Equivalent online modules are marked with a green ‘required’ label.

Multi-level Leaders – Online only. Module for basic information on how to run a multi-level troop. This module covers different ages – different stages, materials, finances, business, girl/adult ratios, and other topics.

First Aid and CPR/AED – Classroom only - This class is offered by certified American Red Cross volunteer instructors using American Red Cross or American Heart Association curriculum. This covers workplace and community (Scouts) certification for adult, child, and infant CPR/AED and First Aid. This class satisfies the Volunteer Essentials guidelines for minimum level of first aid required for access to Emergency Medical Services (EMS) that is less than 30 minutes response time. CPR/AED includes Adult & Child CPR/AED and is valid for 2 years. First Aid is valid for 2 years. CPR/AED/FA classes are open to older girls; Cadettes and above.

First Aid and CPR Blended – Blended Simulation CPR/AED & First Aid Training
GSGLA offers Red Cross's Blended Learning for CPR/AED & First Aid certification. What is “blended simulation training”? The steps for completion are done in 3 parts:
1. Register for a hands-on skills testing date and time.
2. Complete the interactive online experience through the RedCross.org site, where you will respond to a series of real-world emergency response scenarios across a variety of settings. This portion can take up to 6 hours to complete.
3. Attend and complete a face-to-face skills testing done in the classroom on the date you registered for.
This class is offered by certified American Red Cross volunteer instructors using American Red Cross curriculum. Official Red Cross certification is given once both portions are completed. This covers workplace and community (Scouts) certification for adult, child, and infant CPR/AED and First Aid. This class satisfies the Volunteer Essentials guidelines for minimum level of first aid required for access to Emergency Medical Services (EMS) that is less than 30 minutes response time.

Older Girl First Aid and CPR/AED – Classroom only – Have you ever been in an emergency situation? Learn how to respond in an emergency situation and how to provide assistance to those in need. Cadette, Senior, and Ambassador Girl Scouts will learn basic First Aid and CPR, how to handle emergencies – all while staying calm. This is an American Red Cross certification, bring your lunch, water, paper, and pen. Girls that are attending without an adult need to bring a completed Health History form with them. Use the event calendar http://www.girlscoutsla.org/en/events/event-calendar.html.

Babysitter’s Training for Older Girls – Classroom only – Do you know how to calm a crying baby? Or how to handle a conflict between two children? How about what to do if a child has a tummy ache? Learn how to help kids have fun, keeping them safe while following household rules with Babysitting Basics and Babysitter’s Training from American Red Cross. For Girl Scouts ages 11-16. Bring your lunch, water, paper, and pen. Use the program calendar http://www.girlscoutsla.org/en/events/event-calendar.html.

Special Events & Money Earning (SEME) – Live Webinar, Recorded Webinar, Classroom - Do you want to learn how to run events like a professional? Then take this class to learn how to run an event for your troop, service unit, or area. Whether your intention is to earn money, or you just like to do events, this class will teach you event planning, budgeting, and what forms are needed. Open to Cadettes, Seniors, Ambassadors and adults. Take this class 6-8 weeks before you plan your first special events and/or money earning activity. This allows for planning progression with your troop and proper application approval. Online modules are marked with a green ‘required’ label.

Indoor Overnight – Live Webinar/online combination, Classroom - Learn the basics of what you need to know for overnight adventures indoors. This class is the first step in progression for outdoor camping and/or travel. Learn more about the necessary forms, planning steps, and how to budget for any kind of trip. Adventure awaits! Learn to do it safely and within budget. This is the first class required in the overnight progression for an adult to take a group on an indoor overnight experience where girls sleep in an indoor structure, (e.g. a cabin, community room, home) this includes slumber parties and where food is provided, purchased, or the girls cook in a conventional kitchen. NOT covered in the Indoor Overnight class: use of fires, fireplaces, outdoor cooking, BBQ, fire pits, sleeping in the backyard, tents, and hotel/motel or hostel. Additional training is required for these activities. This course is to be taken a minimum of 6-8 weeks before planning your first indoor overnight activity.
**Camping Skills** – Classroom only (takes place outdoors) - This training will allow you to take your troop camping the Girl Scout Way. It includes outdoor cooking, sanitation, knots, camping skills, fire safety, tents, Leave No Trace, and camping equipment use. This course is all hands-on fun. **NOT included** is overnighting in a hotel/motel or hostel nor is camping or travel for more than two (2) nights. These are covered in Domestic Troop Travel. The Indoor Overnight class is a pre-requisite for Camping Skills. Take this 8-10 weeks before you plan your first camping trip. This allows for planning progression with your troop and proper paperwork approval.

**Indoor & Camping Skills Overnight** – Classroom only (takes place outdoors) – This class is a hands-on, blended, combination class for Indoor Overnight and Camping Skills. Take both classes at one time. Participants will spend the night in tents. **Indoor Overnight** - Learn the basics of what you need to know for overnight adventures indoors. This class is the first step for progression for outdoor camping and/or travel. Learn more about the forms you need for any kind of trip. Adventure awaits! Learn to do it safely and within your budget. **Camping Skills** - This training will allow you to take your troop camping the Girl Scout Way. It includes outdoor cooking, sanitation, knots, camping skills, fire safety, tents, Leave No Trace, and camping equipment use. **NOT included** is overnighting in a hotel/motel or hostel nor is camping or travel for more than two (2) nights. These are covered in Domestic Troop Travel. Take this class 8-10 weeks before you plan your first camping activity. This allows for planning progression with your troop and proper paperwork approval.

**Domestic Troop Travel** – Live Webinar - How many ways are there to travel? As many as you can come up with! Learn how to travel safely with a group of girls. Get tips on travel options, transportation, forms, and permissions needed to go anywhere for any length of time. This Live Webinar class covers domestic and extended travel. International travel is a separate class. The Indoor Overnight class is a pre-requisite for Domestic Troop Travel. Take this class 4-6 months before you plan your first travel activity. This allows for planning progression with your troop and proper paperwork approval.

**Domestic Troop Travel Refresher** – Now a module on the GSGLA Online Training site. Find the Refresher under the Troop Travel Advisor tab. Take this module if it has been more than 2 years since you have completed Domestic Troop Travel training - [https://gsglaonlinetraining.org/course/view.php?id=1940](https://gsglaonlinetraining.org/course/view.php?id=1940)

**International Troop Travel** – Live Webinar - For troops/groups who intend to travel internationally. Learn what is required in order to take your girls on an international trip: forms, approvals necessary, timelines, tips and tools. Troops need to show travel progression and need GSGLA approval 1-2 years before your trip occurs. **Pre-requisites include Indoor Overnight and Domestic Troop Travel. Take this class two years before you plan to travel internationally.**

**Registrations and Cancellations**

Online eBiz registration is the fastest way to register for face-to-face courses. eBiz registrations will be confirmed by email if received prior to the deadline date. Reminder emails are sent out prior to the class with relevant information regarding that course. Non-registered participants place an unreasonable burden on other participants, the adult educator, and the training location. Walk-in’s will not be admitted. To register: [https://gsusa.ebiz.uapps.net/vp/default.aspx?pid=52](https://gsusa.ebiz.uapps.net/vp/default.aspx?pid=52)

Please email the Training Registrar to cancel a class, or for questions regarding registration and confirmations [Registration@girlscoutsla.org](mailto:Registration@girlscoutsla.org) or contact [Training@girlscoutsla.org](mailto:Training@girlscoutsla.org). Some classes have wait lists and your timely cancellation will help another volunteer receive the training they need.

Online Registration for Webinar Classes: Register for Webinar classes through the GoToWebinar link provided on the Adult Education Calendar or in the description of the class on eBiz. Please Note: If you register for a Webinar through eBiz, and DO NOT register with the GoToWebinar link, you are not fully registered. Always make sure you receive your confirmation of registration directly from GoToWebinar, which will include your unique link to log into the Webinar on the day of the training. To cancel your Webinar Registration, use your confirmation email from GoToWebinar or email [Training@girlscoutsla.org](mailto:Training@girlscoutsla.org).

Please note - Some classes have wait lists and your timely cancellation will help another volunteer receive the training they need. To cancel your Webinar Registration, use your confirmation email from GoToWebinar or email [Training@girlscoutsla.org](mailto:Training@girlscoutsla.org).
**Paper and faxed registration**

Use the paper Adult Volunteer Registration form to register by fax or mail. Faxed or mailed registrations must include credit card information for courses with fees. Fax the training registration form with complete necessary information to the secure fax line (909) 608-0129 or mail the completed form to GSGLA Upland Service Center 313 East Foothill Blvd., Upland, CA 91786, Attn: Adult Learning. To email registration form use Registration@girlscoutsla.org.

Children may not attend trainings. Childcare facilities are not available at course locations, and children may not sit with an adult or in another part of the facility while the adult is attending class. Please do not bring children. Training is open to all adult volunteers. Girls may attend trainings if the training has been designed for them.

**Fees and Refunds**

Fees are due at the time you register for the class. You must cancel prior to the close of class registration for a refund (minus the 10% registration fee). **If you are unable to attend:** please email: Registration@girlscoutsla.org to cancel. By canceling in advance, you allow others to register for the course.

**We Appreciate our Volunteers**

Whatever your volunteer position, your hard work means the world to girls, to GSGLA staff, and to Girl Scouts of the USA. We’re calling on all members of society to help girls reach their full potential, and you’ve answered that call. So thank you from the bottom of our hearts.

Just as you’ll receive support throughout your volunteering experience, when you reach the end of the term you signed up for, you’ll talk with your support team about the positive parts of your experience, as well as the challenges you faced, and discuss whether you want to return to this position or try something new. If you’re ready for more opportunities to work with girls, be sure to let your GSGLA support team know. Are you ready to organize a series or event? Take a trip? Work with girls at camp? Work with a troop of girls as a year-long volunteer? Share your skills at a GSGLA office, working behind the scenes? The possibilities are endless and can be tailored to fit your skills and interests.

Great adult volunteer leadership makes Girl Scouting possible. GSGLA believes that every volunteer should be recognized for his or her contributions to building girls of courage, confidence, and character, who make the world a better place. GSGLA’s volunteer recognition program is designed to offer formal and informal recognition. Formal recognition is for significant service and for completing relevant requirements which can be found on the GSGLA website on the Volunteer Awards page [http://www.girlscoutsla.org/en/for-volunteers/volunteer-awards.html](http://www.girlscoutsla.org/en/for-volunteers/volunteer-awards.html)

GSGLA’s Adult Recognitions Go Team reviews nominations and makes recommendations for the Council level awards each year. GSGLA also provides the Membership Numeral Guards for members with 30 years or more as registered members as well as the Years of Service Award for those adults actively volunteering for 25 or more years. Use the nomination eform to request the Membership Numeral Guard or Years of Service Award.

Nominations to recognize a volunteer during the annual Volunteer Recognition Ceremony can be made using the nominations eform and are due the first Friday in December. Supporting Endorsements are due the second Friday in December.


No matter how you volunteer with Girl Scouts, your investment of time and energy will pay back tenfold. With your help, girls will be able to identify issues they care about and work with one another to resolve them. Have no doubt: you, and nearly one million other volunteers like you, are helping girls make a lasting impact on the world.

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**Volunteer Appreciation Weeks**

Volunteer Appreciation Week—a special week in April—is set aside especially for you. Girl Scouts pay tribute to the volunteers who help girls make the world a better place. The week centers on the long-standing National Girl Scout Leaders’ Day (April 22). In addition, Girl Scouts also celebrates Volunteers Make a Difference Week, in conjunction with Make a Difference Day, which takes place during the weekend in autumn that we set our clocks back.