

What to do next...

- Pick up your troop's nut order and distribute the products to the girls/parents. Have the parents sign receipts for all products received.
- Plan your Walk-about and Lemonade stands for Nov. 14-22, depending on each family's comfort level.
- Collect money from girls, receipt, and deposit it in the troop's bank account promptly and frequently, well before the debit date.

Trophy Nut Order Pick-up

November 13-15

Delivery dates and locations vary by service unit. Your SUFPC will coordinate a time for you to pick up the troop's nut order. You will find this information by clicking the Delivery Sites link in your dashboard in the days prior to pickup. Once you are assigned a time and location, please be aware of this time commitment and plan accordingly to be on time. If need be, recruit someone else in your troop to help you. Be sure to follow any health and safety guidelines set by your SUFPC.

Guidelines for a Successful Troop Pick-up

1. Wear flat, comfortable, closed toe shoes with traction, and dress accordingly, as you may get a little dirty.
2. Please be patient, flexible and ready to help out others if needed. Everyone working at the distribution site are all volunteers like you.
3. **Count, count, count** and verify before you sign for anything, especially since items may not be in full cases. Take a print-out of your order with you to be sure you are getting the correct number of cases and cans. Remember, you are responsible for whatever product you sign for. No exceptions!
4. Once home, separate girl orders before notifying families that product is in.
5. Choose a contactless method to distribute the product. Schedule each girl's pick up so that only one family is there at a time. Leave the product on a porch or front yard along with the receipt. Troops may print a delivery ticket from M2OS, along with financial information for each girl, so that the family knows what they owe the troop.
6. When parents/guardians pick up product, have them count, confirm totals, and sign for all product received with their own pen and leave the receipt in a box. **KEEP ALL SIGNED RECEIPTS.** They are your only proof of your inventory should there be any discrepancies.
7. Do not store product in a car, direct sunlight, a garage, on a cement floor, porch, patio, or in any warm place. Remember, you are responsible for this product.
8. If you plan to have extra product on hand for more sales opportunities, please be sure to store it properly.
9. Melted chocolate is NOT considered damaged. All chocolate items are shipped to us with refrigeration. **Anything that is melted is considered to be the result of improper handling by troops or consumers and will not be exchanged.**